

**PROCEEDINGS OF THE
BROWN CITY PLANNING COMMISSION
September 1, 2016**

MEETING CALLED TO ORDER BY CHAIRMAN TODD VANDEWARKER AT 7:12 P.M. (Time delay because of a power outage).

PRESENT: Chairman Todd Vandewarker, Commissioners: John Bell, Bradley Bissett, Mike Frey, Mayor Christine Lee; City Manager Clint Holmes and City Clerk Juanita Smith.

ABSENT: Commissioners Jay Berry, Alecia Parks, JoAnn Potts, and Keith Redlin.

CORRECTION & APPROVAL OF MINUTES:

Motion by Commissioner John Bell, second by Commissioner Bradley Bissett, to accept the minutes of the Regular Meeting of July 7, 2016 as presented. Motion carried..

PERSONAL APPEARANCES: None scheduled.

PUBLIC QUESTIONS & COMMENTS: None.

UNFINISHED BUSINESS: None scheduled.

PUBLIC HEARING: None scheduled.

PETITIONS & COMMUNICATIONS:

- 1. 7081 Maple Valley Road:** Request Permit to construct a 40' x 120' commercial building; must meet required setbacks (see attached drawing).

Motion by Bradley Bissett, second by Mike Frey, to recommend the City Council approve the request at 7081 Maple Valley Road to construct a 40' x 120' commercial building subject to meeting the required setbacks. The Plans as submitted do not meet these requirements. Moving the proposed building 10' will meet the setback requirements. Motion carried.

If the City Council approves the request to construct a 40' x 120' commercial building with the required setbacks at their next meeting, which will be September 12, 2016, the permit may be picked up at the City Hall on Tuesday, September 13, 2016, by the owner of the property at 7081 Maple Valley Road. The owner must then go to the Sandusky Court House to pull the necessary building permits.

- 2. 6955 Walter Street:** Request Permit to construct a 32' X 48' garage with an attached 12' x 48' lean-to; garage to be 21.5' tall (see attached drawing). This application, in a slightly different form, was approved by the Planning Commission last June.

Motion by Commissioner Bradley Bissett, second by Commissioner John Bell, to recommend the City Council approve the request for a Non-Conforming Use Permit to construct a 32' x 48' garage with an attached lean-to; garage to be 21.5' tall. City Ordinance states no higher than 18', therefore a Non-Conforming Use Permit is needed. Motion carried.

If the City Council approves the request for a Non-Conforming Use Permit at their next Council Meeting, which will be September 12, 2016, the permit may be picked up at the City Hall on Tuesday, September 13, 2016, after 10:00 a.m. by the owner of the property at 6955 Walter Street. They will then have to go to the Sandusky Court House to purchase the necessary building permit(s).

ADJOURNMENT:

Motion by Commissioner Mike Frey, second by Commissioner Bradley Bissett, to adjourn at 7:25 p.m. Motion carried.

Respectfully submitted,

**Juanita Smith
City Clerk**