

BROWN CITY COUNCIL PROCEEDINGS

November 28, 2016

MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.

PRESENT: Mayor Christine Lee, Councilmembers: Dan Loutzenhiser, Ross McIvor, Julie Miller, and Bill Walters; City Clerk Juanita Smith, City Manager Clint Holmes, and City Attorney Gregory Stremers.

ABSENT: Councilmembers Pat Jacobson and Alecia Parks.

GUESTS: Councilmember-Elect Gerald Kosal, Banner reporter Steven Kovac and Toni Loutzenhiser.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM McIvor, to accept the Regular Meeting Minutes of November 14, 2016, as presented. Motion carried.

PAY BILLS:

Motion by CM Miller, second by CM Loutzenhiser, to pay the bills in the following funds: General - \$8,978.99 (7751-7761), Payroll - \$14,605.13 (7678-7695 plus EFT), Sanitary Sewer - \$666.74 (3603-3606), Water - \$975.83 (2719-2722). Motion Carried.

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT: Report reviewed. No questions or concerns.

UNFINISHED BUSINESS: None.

PERSONAL APPEARANCES: None Scheduled.

PUBLIC HEARING: None Scheduled.

ORDINANCES: None Scheduled.

RESOLUTIONS: None Scheduled.

PETITIONS & COMMUNICATIONS: None Scheduled.

MANAGER'S REPORT:

- 1. Office Worker:** The City received a total of six applications for the Office Worker / Election Coordinator position. Letters were sent to the top three and interviews are scheduled for December 1st. Anticipate the new individual will begin work on Monday, December 5th.
- 2. Cade Road Drainage Ditch:** The ditch has a covered section just south of Parkside Drive that is blocked due to roots and collapsing pipe. City Ordinance (§150.24) requires that for covered ditches, "any maintenance costs for the ditch shall be paid by the property owners..." A court date is still pending.
- 3. Revenue Sharing:** The City, Village, and Township Revenue Sharing and County Incentive Program Certification has been forwarded to the Michigan Department of Treasury. The information will be available on the City website and copies are also available at the City Hall.

ATTORNEY'S REPORT:

City Attorney Gregory Stremers stated that he will be checking on the court date for the Cade Road drainage ditch. He also believes the issue may be solved before the actual court date.

TREASURER'S REPORT: The tax bills are here and will be going out soon.

CLERK'S REPORT: Word has been received that the State of Michigan is to prepare for a statewide recount of the Presidential race. This has not been filed in the state as of today but perhaps by Wednesday it will be.

MAYOR'S REPORT:

Mayor Christine Lee asked how many would be attending the Firemen's Christmas Dinner on December 10, 2016. She needs to give a headcount to the Firemen. Seven people responded they would be attending.

CM Dan Loutzenhiser was honored with a Proclamation for his many years of service to the City of Brown City. Mayor Lee read aloud the Proclamation for all Councilmembers and guests to hear. Steven Kovac from the Brown City Banner took pictures of the Mayor presenting the framed Proclamation to Dan.

Mayor Lee also thanked the Council for the support given her by the Council during her years as Mayor.

COMMITTEE REPORTS:

- 1. Police (Miller) – None.**
- 2. Water and Sewer (Loutzenhiser) – None.**
- 3. Tax and Finance (Jacobson) – None. (absent)**
- 4. Streets and Sidewalks (Walters) – None.**
- 5. Building and Grounds (Parks) – None. (absent)**

6. Personnel (Mclvor) – None.

GENERAL CONCERNS OF THE COUNCIL: None.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Miller, second by CM Mclvor, to adjourn at 7:10 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk