

BROWN CITY COUNCIL PROCEEDINGS DECEMBER 28, 2015

MEETING CALLED TO ORDER BY MAYOR CHRISTINE LEE AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR CHRISTINE LEE.

Present: Mayor Christine Lee, Councilmembers: Dan Loutzenhiser, Ross McIvor, Julie Miller, Alecia Parks, and Bill Walters; City Clerk Juanita Smith, and City Manager Clint Holmes.

Absent: Councilmember Pat Jacobson and City Attorney Gregory Stremers.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA. None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM McIvor, to accept the Regular Meeting Minutes of December 14, 2015 as presented. Motion carried.

PAY BILLS:

Motion by CM Walters, second by CM Parks, to pay the bills in the following funds: General - \$8,585.64 (7199-7208), Payroll - \$15,116.57 (7236-7262 plus EFT), Major Street - \$139.20 (3879), Local Street - \$556.78 (4238), Sanitary Sewer - \$356.66 (3526), Water - \$5,366.48 (2596-2600), Arsenic Abatement - \$36.00 (1309). Motion carried.

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT: Report reviewed. No questions or concerns.

PERSONAL APPEARANCES: None Scheduled.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: None Scheduled.

RESOLUTIONS: None Scheduled.

ORDINANCES: None Scheduled.

PETITIONS & COMMUNICATIONS: None Scheduled.

MANAGER'S REPORT:

- 1. 2010 Police Car:** The police Ford Crown Victoria needs the rear axle bearing replaced along with the airbag de-activation switch and tire pressure sensors. The parts have been ordered and the car will be repaired when they arrive. Estimated cost is \$638.

- 2. Document Scanning:** City staff will review and box up those documents identified for scanning. Plan is to have the boxed documents picked up and delivered to the scanning facility the last week of January. However, the scanning company has requested two boxes of sample documents be provided the first week of January “to verify our estimates on the type of documents you have.” They also need a “Scope of Work document signed.” Recommend the City Council authorize the Mayor to sign the document once it arrives. The project should then be completed within a couple of weeks.

Motion by CM Walters, second by CM Parks, to authorize Mayor Christine Lee to sign the “Scope of Work” document requested by the scanning company that will scan all the City documents that need to be kept indefinitely. Motion carried.

- 3. Sanilac Tourism Association:** The City Council approved the City’s membership renewal and an advertisement in the 2016 Sanilac Visitor’s Guide. Both have been paid for. Attached is a copy of the advertisement from last year with the proposed updates. The new ad needs to be forwarded to the Association soon. How does the City Council wish to proceed?

The City Council would like to keep the “Thumb Soybean Festival” listed on the advertisement but replace the date with, “Cancelled for 2016”. The other activities listed are to remain the same.

- 4. Video Franchise Act (PA 480 of 2006):** The Michigan Legislature allowed this law to sunset, effectively ending the Michigan Public Service Commission. This organization was responsible for, among other things, arbitrating franchise agreement disputes between municipalities and video/cable providers. After December 31st, issues will need to be settled directly with the provider. For the City of Brown City, the result may be a failure to thrive for the already weak and limited services currently provided by COMCAST.
- 5. M-53 Corridor Committee:** The Committee will hold their annual meeting at Goodland Township Hall on January 11th. MDOT representatives will detail planned construction for 2016 and beyond.
- 6. Evergreen Cemetery Board:** The next meeting of the Cemetery Board is scheduled for January 19th at 9:00 AM in the Brown City Library. The Board is required to have five members but currently only has three. Any area resident interested in being a member of this important organization should contact City Hall.
- 7. December Holidays:** City Hall, DPW and the Police Department will be closed on New Year’s Eve and Day. The staff wishes the City Council and residents a happy and prosperous New Year.
- 8. Backhoe:** The Backhoe that was to be delivered in December is now scheduled to be delivered within the next couple of weeks. Delivery of the new dumptruck should take place in April. Arrangements will be finalized with the bank to cover the costs of the new dump truck and the backhoe.

ATTORNEY’S REPORT: None. (City Attorney absent)

CLERK'S REPORT: None.

MAYOR'S REPORT: The Mayor wished everyone a Happy New Years.

COMMITTEE REPORTS:

1. Police (Miller) – None.
2. Water and Sewer (Loutzenhiser) – None.
3. Tax and Finance (Jacobson) – None. (CM Jacobson absent)
4. Streets and Sidewalks (Walters) – None.
5. Building and Grounds (Parks) – None.
6. Personnel (Mclvor) – None.

GENERAL CONCERNS OF THE COUNCIL:

One concern was voiced: A question concerning the shredding of the documents and whether the company scanning the City Documents would be destroying them after they were copied or if the documents would be returned to Brown City for us to destroy them. City Manager Clint Holmes said that this hasn't been determined yet but will be before they are sent out to be scanned.

PUBLIC QUESTIONS & COMMENTS: None.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

Motion by CM Walters, second by CM Miller, to adjourn at 7:16 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk