

**BROWN CITY COUNCIL PROCEEDINGS  
JULY 23, 2007**

Meeting called to order at 7:00 p.m. by Mayor Carpenter.

Pledge of Allegiance led by Mayor Carpenter.

**PRESENT:** Mayor Laura Carpenter, Council members: Ron Wood, Julie Miller (arrival at 7:02), Ross McIvor, Mike Lents, Christine Lee, Ken Brown. City Attorney Gregory Stremers, City Manager Clint Holmes, City Clerk Kelly Pavel.

**ABSENT:** None.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:** None.

**CORRECTION AND APPROVAL OF MINUTES:**

Motion by CM Brown, second by CM Wood, to accept the Regular Meeting Minutes of July 9, 2007 as presented. Motion carried.

**PAY BILLS:**

Motion by CM Lee, second by CM Brown, to pay the bills in the following funds: General - \$14,419.08, Payroll - \$14,884.10, Major Street - \$235.53, Local Streets - \$333.02, Sanitary Sewer - \$4,860.48, Water - \$17,494.44, Arsenic Abatement - \$5,860.50. Motion carried.

Motion by CM Lee, second by CM Wood, to pay Trombley Excavating for work completed on Lincoln Street in the amount of \$805.00. Motion carried.

CM Miller arrived at 7:02 p.m.

**PUBLIC QUESTIONS AND COMMENTS:** None,

**PERSONAL APPEARANCES:** None scheduled,

**DPW REPORT:**

City Manager had a short report available of DPW work, no questions or comments. CM Wood complimented that with only 2 employees on DPW staff at this time he is happy with the amount of work that has been completed.

**UNFINISHED BUSINESS:**

1. Bullock Project – essentially completed.
2. Arsenic Abatement – Treatment Plant must be fully operational by February 1, 2008. Please see Manager’s Report.

Discussion regarding Bullock Project being removed from unfinished business portion of agenda. City Manager will investigate, but is confident that it can be removed from the agenda at the next meeting.

**PETITIONS AND COMMUNICATIONS:**

Motion by CM Brown, second by CM Wood, to accept the pre-application building permit for 4235 Main Street to install a new deck over existing concrete pad and erect a 6’ fence. Motion carried.

**PUBLIC HEARING:** None scheduled.

**ORDINANCES:**

1. DRAFT Section 71 – Low-Speed Vehicles. Schedule Public Hearing.

Motion by CM Brown, second by CM Wood. to schedule a Public Hearing on August 13, 2007 at 7:15 p.m. regarding the Low Speed Vehicle Ordinance. Motion carried.

**RESOLUTIONS:** None scheduled.

**MANAGER’S REPORT:**

1. **DPW Supervisor:** The City received another note from Dr. Brengel stating that Dave Kinney must remain off work until July 31<sup>st</sup> for health reasons. Recommend scheduling a Personnel Committee Meeting to discuss alternatives.

Personnel Committee Meeting to be held July 26, 2007 at 7:00 p.m.

2. **Railroad Storm Water Culvert:** The railroad has delayed starting their agreed on portion of the project until early August. MAC was notified of the change in schedule.

Concerns that this project is being delayed due to the fact that beans will be railed out soon from MAC. CM Brown is questioning if MAC wants to be responsible if this drain work is not complete and we have a heavy rain. This work has been scheduled and CM Brown feels that work should remain on schedule. CM Lents comments that he feels it is fair to work around business activity with this project.

3. **Water Treatment Facility:** There was a meeting of the contractors, engineers and City on July 20<sup>th</sup>. A copy of the agenda and revised schedule are attached. The old well house building has been demolished and removed. The next step is to dig footings and pour concrete (scheduled for July 23<sup>rd</sup>). There have been a couple of requests for

additional services (attached). Proposal #3 deals with being able to have Well #3 in standby in case emergency water pumping is required. Negotiation reduced the requirement from \$1,050 to \$700. Part two of the request for \$1,375 was denied. Proposal #4 would use heavier plywood for the roof structure. Code requires half inch (1/2") but the engineer recommends at least 5/8 inch and since the roof needs to support the weight of equipment when the media is exchanged, I recommend 3/4 inch plywood. How does the City Council wish to proceed? **REQUIRES MOTION.**

Motion by CM Wood, second by CM Brown, that 3/4" plywood be used for roof structure on Well #3. Also spending the additional monies required to have Well #3 in standby position. Motion carried.

- 4. Water Tower Connection:** The 10" Class 54 ductile iron pipe that connects Well #3 to the water tower was installed in about 1968 when the well was dug. The pipe has been repaired at least once when a leak developed about halfway between the well and water tower. Booms Construction is getting a price to replace this whole section of pipe. There is \$13,202.56 left over from the water tower rehabilitation project. Recommend using some of these funds to replace the pipe.

Motion by CM Brown, second by CM Wood, to spend the \$2,500 necessary to replace the connection from Well #3 to the water tower, using money remaining from the water tower rehabilitation project. Motion carried.

- 5. Sewer Cleaning and Grouting:** Phase II of this three phase project is complete. The central line (James Street to Maple Valley Road just north of Main Street), Maple Valley Road (VFW to the lift station at Buby Street), West Vine Street, Thelman Avenue and Cade Road are cleaned, televised, and grouted. Additional work was completed to clear the line on Fourth Street – a lead was projecting into the main and could not be removed last year. One catch basin had to be uncovered and the DPW raised and replaced the unit. Phase III will consist of the mains south of Main Street and should be scheduled for either later this year or in the Spring.
- 6. Vine Street Flooding:** Plans to install a storm water catch basin on Main Street on the west side of the BP Gas Station continue. Davis Land Surveying has been hired to draw up an easement for the two property owners. Coordination with the property owners indicated they would have no problem granting the easement. A permit request has been forwarded to MDOT and should be approved soon. The materials for three catch basin and associated piping have been ordered and delivered.
- 7. Comcast Cablevision:** The City negotiated with Comcast concerning the change in the Michigan franchise law and potential costs for municipal accounts. Comcast agreed to not charge for either the City's or the Fire Department's account. Therefore, the account status will remain the same.

**8. Income Survey:** The proposed survey and associated address sheets are ready. How does the City Council want to proceed with the distribution of the survey?

Discussion regarding distribution process of income survey. City Manager discussed the set up and procedure of this particular survey. City Manager will proceed with a press release to local papers explaining this process to make citizens aware this survey will be distributed.

**ATTORNEY'S REPORT:** None.

**TREASURER'S REPORT:** None.

**COMMITTEE REPORTS:**

1. Police – none.
2. Water and Sewer – none.
3. Tax and Finance – none.
4. Streets and Sidewalks – Crack and seal prices are still being investigated.
5. Buildings and Grounds – none.
6. Personnel – none.

**GENERAL CONCERNS OF THE COUNCIL:**

CM Lents questioning if Huron Consultants is involved in contract issues/changes in discussions regarding Arsenic Treatment Plant. City Manager stated that they are actively involved in all aspects.

**MAYOR'S REPORT:** None.

**PUBLIC QUESTIONS AND COMMENTS:** None.

Motion by CM Miller, second by CM Lee, to adjourn at 7:43 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel  
City Clerk