

**BROWN CITY COUNCIL MINUTES  
JUNE 26, 2006**

Meeting called to order at 7:04 p.m. by Mayor Laura Carpenter.

**PRESENT:** Mayor Laura Carpenter, Councilmembers Ron Wood, Julie Miller, Ross McIvor, Christine Lee. City Attorney Gerard Garno and City Clerk Kelly Pavel.

**ABSENT:** Councilmembers Mike Lents, Leon Blatt; and City Manager Clint Holmes.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:**

Mayor Carpenter stated that the Old Business portion of the agenda would not be covered due to City Manager's absence.

**CORRECTION AND APPROVAL OF MINUTES:**

Moved by CM Miller, second by CM Lee, to accept the June 12, 2006 minutes as presented. Motion carried.

**PAY BILLS:**

Moved by CM Lee, second by CM Miller, to pay the bills in the following funds: General - \$14,814.07, Payroll - \$16,790.03, Major Street - \$15.00, Sewer - \$10,457.98, Water - \$1,098.38, Arsenic Abatement Fund - \$4,500.00, Equipment - \$64.26. Motion carried.

**PUBLIC QUESTIONS AND COMMENTS:**

Fire Chief Jim Groat discussed with City Council public safety concerns. Stated that an informal survey of the City determined that approximately 74 residences and 34 businesses do not have streets addresses present. Chief Groat discussed a proposed ordinance requiring green reflective address signs for all homes and businesses. Also discussed was the fact that most EMS equipment covering Brown City do not have spot lights to search for house numbers mounted on a home. Recommendation of the City Council that Chief Smith review the proposed ordinance prior to formal review.

**PERSONAL APPEARANCES:** None.

**DPW REPORT:** Written report reviewed, no questions or comments.

**PETITIONS & COMMUNICATIONS:**

Moved by CM Wood, second by CM Lee, to accept the pre-application building permit for 4120 Second Street for the installation of a swimming pool. Motion carried.

Moved by CM Wood, second by CM McIvor, to accept the pre-application building permit for 5106 Hawthorn Drive for the installation of a deck. Motion carried.

Moved by CM Wood, second by CM McIvor, to accept the pre-application building permit for 4301 Maple Street for roof repair and replacement of shingles. Motion carried.

Moved by CM Wood, second by CM Lee to accept the pre-application building permit for 7175 Cade Road for the replacement of shingles. Motion carried.

**RESOLUTIONS:** None.

**PUBLIC HEARING:** None scheduled.

**ORDINANCES:** None scheduled.

**TREASURER'S REPORT:**

Treasurer Carol Walters updated the City Council regarding Summer Tax collection.

**MANAGER'S REPORT:**

- 1. East Main Street:** The DPW Supervisor estimated the cost of lowering the three storm water catch basins on East Main Street at about \$500 each. He also estimated that the cost of constructing one or two new structures at about \$2,000 each. The estimates were forwarded to MDOT in Cass City along with a copy of the related article in the June 19<sup>th</sup> *Banner*, with a request not to start any work until "alternatives, and cost responsibilities" are explored.
- 2. Consumer Confidence Report:** This annual report, that details the water tests that were conducted in 2005, is required by DEQ to be published annually by July 1<sup>st</sup>. The DEQ's Saginaw Office reviewed the draft document prior to release. The document appeared in the June 19<sup>th</sup> edition of *The Banner*, and copies were sent to DEQ and the Sanilac County Health Department as required. A copy will also be available on the City's website, posted at City Hall and provided to the Mayor and City Council.
- 3. Sewer System TV Inspection and Cleaning:** Metro Environmental Services begin inspection and cleaning of the sewer mains north of Main Street. The project should be completed by June 23<sup>rd</sup>. Due to the high water pressure generated to clean the sewer mains, there were three residents that complained of water spraying out of their toilets. The DPW Supervisor investigated these incidents and believes the cause was a lack of proper venting in the houses. Final disposition is pending. The video of the sewer mains on the north side of the City is available for review at City Hall.

- 4. Fire Hydrants:** The DPW Supervisor stated that there was no leak from the fire hydrant on the corner of James and Second Streets. He said the valve was not fully shut and water was welling up through the drain hole (this happens if the hydrant is not fully open or fully closed). The City notified the (Acting) City Engineer, and the area will be checked to ensure it remains dry before proceeding with repaving.

The fire hydrant on the corner of Main and Lincoln Streets that leans to the north has been that way for a very long time (no one is sure how long). The manufacturer (Traverse City) is no longer in business so the hydrant would require replacement. Because of the location of the water main connection, trenching in Lincoln Street would be required for attaching a new hydrant. The estimated cost is probably in excess of \$5,000 for this repair.

- 5. Sewage Lagoon Treatment:** Technichem delivered the biologics for the lagoons on June 13<sup>th</sup>. The DPW will determine the average depth of sludge in Cells #1 and #2 before they add the bugs. Daily treatments need to follow the initial one for the next few months.
- 6. Police Car:** The alternator on the 2004 Ford Crown Victoria police car failed. The car is out of warranty. Replacement cost was about \$500.
- 7. City Attorney Contract:** The City mailed requests for proposals (RFPs) for City Attorney to various legal firms in the area. Responses are due by July 6<sup>th</sup>, so that the City Council can review them at the July 10<sup>th</sup> regular meeting.
- 8. City Manager Vacation:** I will be back in the office on June 27th.

#### **ATTORNEY'S REPORT:**

1. Discussion and background provided on upcoming PA 110 of 2006 which will take effect on July 1, 2006. Discussion regarding changes that will take place for Brown City. City Attorney suggested that since the Codification of Ordinances are upcoming, this would be a wise time to assure Chapter 8 is in accordance with PA 110.
2. Background and conditions pertaining to new Conditional Zoning Ordinance discussed.
3. Discussion regarding Attorney letter pertaining to Fireworks Contract review and costs associated.
4. City Attorney thanked the City Council for the opportunity to represent the City of Brown City and hopes to continue services in the future.

**COMMITTEE REPORTS:**

1. Police – None.
2. Water & Sewer – None.
3. Tax & Finance – None.
4. Streets & Sidewalks – Committee meeting scheduled for 6-27-06 at 2:00 p.m.
5. Buildings & Grounds – None.
6. Personnel – None.

**GENERAL CONCERNS OF THE COUNCIL:** None.

**MAYOR'S REPORT:** None.

**PUBLIC QUESTIONS & COMMENTS:** None.

Moved by CM Miller, second by CM Lee, to adjourn at 7:46 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel  
City Clerk