

COUNCIL PROCEEDINGS FOR JANUARY 26, 2004

Meeting called to order at 7:00 P.M. by Mayor Carpenter.

Pledge of Allegiance led by CM Frank Lukacs.

PRESENT: Mayor Laura Carpenter; Councilmembers –Pat Jacobson, Frank Lukacs, Julie Miller, Eugene Navock, Jason Nielsen, JoAnn Potts; City Clerk Christine Lee, City Manager Darcy Long, City Attorney Gerard Garno.

ABSENT: None.

CORRECTION AND APPROVAL OF MINUTES:

Move by CM Miller, second by CM Potts, to approve the Minutes of the Regular Meeting of January 12, 2004 as corrected. Motion Carried.

CORRECTIONS:

1. Page 2 of 3 – Under Committee Reports, Item # 5, Building and Grounds - change Pots to Potts.
2. Page 2 of 3 – Under Committee Reports, Item #5, Building and Grounds- change to read – the by the design of the artwork, it is believe to be the same person.
3. Page 2 of 3 – Under Police Report – add the word Canadian and voluntary – should read – Drug Dog and the Canadian Border. This activity was voluntary.
4. Page 2 of 3 – Under Attorney’s Report – Item #1 add ed to signed, change City Manager to EPA Representative, and change the word prospective to perspective.
5. Page 2 of 3 – Under Attorney’s Report – Motion – Change published to publish and change used to use.
6. Page 3 of 3 - Under City Manager’s Report - Change the word control to controlled.

PAY BILLS:

Move by CM Jacobson, second by CM Miller, to pay the bills as presented in the following funds: General -\$247,292.42, Payroll - \$15,976.11, Sanitary Sewer - \$15,194.00, Local St. - \$500.00, Investment - \$17,837.27. Motion Carried.

OLD BUSINESS:

1. LDFA: Pending

PUBLIC QUESTIONS AND COMMENTS: None.

PERSONAL APPEARANCES: None.

PUBLIC HEARING: None.

ORDINANCES: None

RESOLUTIONS: None

PETITIONS AND COMMUNICATIONS:

Preapplication Building Permits – Requires City & County Permit –

1. Robert Cilk, 4193 Second St. – 18’x24’ Garage. Pending

Removing the building on skids, before building a garage. Gary went out and measured the area.

COMMITTEE REPORTS:

1. Police (Miller)-

Move by CM Miller, second by CM Jacobson, to hire Fredric Parisek to the Police Department, part time, contingent upon completion of all the requirements.

Motion Carried.

2. Streets and Sidewalks (Navock)- None

3. Tax and Finance (Jacobson)- None

4. Personnel (Lukacs)- CM Lukacs wanted to know if the old Shell station got a permit for a new sign. City Manager Long stated that this was done last fall.

5. Building and Grounds (Potts)- Zoning Map.

Move by CM Potts, second by CM Lukacs, to approve the corrections on the Zoning Map, so this can be sent on to McKanna (Corrected 2/9/04 – Change McKanna to McKenna) and Associates. Motion Carried

6. Water and Sewer (Nielsen)- None

POLICE CHIEF’S REPORT: None.

TREASURER’S REPORT:

City Treasurer Carol Walters went over her hand out. Treasurer Walters wanted to know how long should she keep the copies of the dog licenses.

Move by CM Miller, second by CM Navock, to keep the copies of the dog licenses till next year's City Audit. Motion Carried.

ATTORNEY'S REPORT:

1. Insurance for Brown City Days:

City Attorney Gerard Garno explained what the City had to do to get coverage under the Insurance Policy for Brown City Days. There are a number of things that can be done. City Manager Long will get more information regarding the cost of insurance if the Brown City Days Committee is to get their own insurance.

2. Sewer Line Policy – Public Act 222:

This makes it harder for a homeowner to sue the City. DPW Supervisor Dave Kinney told the City Council what it would take to maintain and clean the sewer lines, and the cost (Corrected 2/9/04 – add the word of) a camera to use for this purpose. Sewer & Water Committee will need to study all the options and the policy. The City will need to start with a plan soon. City Attorney Garno recommended to the Sewer & Water Committee to set up a yearly plan of scanning all the sewer lines for legal protection.

3. Parkside Drive:

The City hasn't received anything back from Northwood Development The City is only plowing the snow off the road at this time as a courtesy to the one resident that lives there. (Corrected 2/9/04 – Change to read – The City hasn't received anything back from Northwood Development and the City is only plowing the snow at this time as a courtesy to the one resident who lives there, and the City has not agree to assume ownership of the road.)

Move by CM Miller, second by CM Lukacs, to plow Parkside Road until the City finds out what it wants to do with the road. Motion Carried

CITY MANAGER'S REPORT:

1. Muxlow Property:

The appraisal came back on the Muxlow Property at \$78,000.00. The City signed an agreement to purchase the Muxlow Property at \$68,000.00. City Manager Long talked to Christine Maxwell from the USDA about obtaining a loan to finance the Muxlow Property.

Move by CM Jacobson, second by CM Miller, to direct the City Manager to obtain a loan from USDA in the amount of \$62,000.00 to purchase the rest of the Muxlow Property.

ROLL CALL VOTE: Miller - yes, Navock - yes, Jacobson - yes, Lukacs - yes, Potts - yes, Nielsen - yes. 6 - YES, 0 - NO, 0 - ABSTAIN, 0 - ABSENT. Motion Carried.

Move by CM Jacobson, second by CM Miller, to have the City pay \$4,700.00 toward the process.

ROLL CALL VOTE: Miller - yes, Navock - yes, Jacobson - yes, Lukacs - yes, Potts - yes, Nielsen - yes. 6 - YES, 0 - NO, 0 - ABSTAIN, 0 - ABSENT. Motion Carried.

2. Arsenic Project:

The floor needs to dry out before the cement can be poured.

3. Budget Workshop:

Is schedule for Saturday, January 31, 2004, the workshop will run from 8:00 A.M. till 12:00 Noon.

MAYOR'S REPORT:

Mayor Carpenter would like all phone calls received at City Hall to be return quickly.

Move by CM Miller, second by CM Potts, to established a Phone Policy for City Hall that all phone calls to City Hall to be returned within 24 hour after they are received with an answer or telling the caller that more time is needed to get the information that they wanted. Motion Carried

Move by CM Miller, second by CM Potts, to adjourn the meeting at 8:23 P.M. Motion Carried.

Respectfully Submitted,

Christine J. Lee
City Clerk