

COUNCIL PROCEEDINGS FOR NOVEMBER 25, 2002

Meeting called to order at 7:00 P.M. by Mayor Pavel.

Pledge of Allegiance led by Mayor Kelly Pavel.

PRESENT: Councilmembers – Laura Carpenter, Frank Lukacs, Jason Nielsen, Julie Miller, Judy Murray, Pat Jacobson; Mayor Kelly Pavel, Deputy City Clerk David R. Van Cura, City Manager Clint Holmes, City Attorney Gerard Garno.

ABSENT: City Clerk Christine Lee.

Mayor-Elect Laura Carpenter presented plaques from the City to Mayor Kelly Pavel and Councilmember Judy Murray in recognition of their years of service to the City. Mayor Pavel and Councilmember Murray did not seek reelection.

CORRECTION AND APPROVAL OF MINUTES:

Motion by CM Miller, second by CM Carpenter, to approve the Minutes of November 11, 2002 as presented. Motion Carried.

PAY BILLS:

Motion by CM Murray, second by CM Jacobson, to pay the bills as presented in the following funds:

General -\$15,544.14, Payroll - \$12,325.42, Sanitary Sewer - \$2,729.71, Investment - \$36,807.36. Motion Carried.

OLD BUSINESS:

1. City Ordinance Chapter 5 Work Session Scheduling: Pending.
2. Rezoning Request – Keith Muxlow: Pending

PUBLIC QUESTIONS AND COMMENTS: None.

PERSONAL APPEARANCES: None.

PUBLIC HEARING: None.

ORDINANCES: None.

RESOLUTIONS: None.

PETITIONS AND COMMUNICATIONS:

Preapplication Building Permits – None.

COMMITTEE REPORTS:

1. Building and Grounds (Carpenter) – None.
2. Streets and Sidewalks (Lukacs) – Chairman Lukacs updated the Council on the Street Enhancement Grant. (See Item #4 under Manager’s Report.)

Motion by CM Lukacs, second by CM Miller, to direct the City Manager to reapply for the Street Enhancement Grant, and authorize the Tax and Finance Committee to determine the amount of increase necessary from the City for matching funds. Motion Carried.

Motion by Murray, second by Jacobson, to schedule a Tax & Finance Committee meeting for Tuesday, November 26th at 7:00 PM to make a determination on increasing the matching funds for the Street Enhancement Grant. Motion Carried.

CM Lukacs asked about:

- a. A car with a “for sale” sign on it in the parking lot across from the Bowling Alley. City Manager will investigate.
 - b. The Stop sign by the School needs to be lowered. City Manager reported it has been taken care of.
 - c. The condition of a building and a vacant lot on Main Street. City Manager will contact the owners.
3. Water and Sewer (Nielsen)- None.
 4. Police (Miller)- None.
 5. Tax and Finance (Murray)- None.
 6. Personnel (Jacobson)- None.

ATTORNEY’S REPORT:

1. Attorney Garno informed the Council that he is involved in a case being opposed by Attorney Robert Siebert who represents the City of Brown City on several other lawsuits. The case does not concern the City and he felt there was no conflict of interest. The consensus of the Council is that no conflict of interest exists in this specific situation.
2. Attorney Garno reported to the Council on a lawsuit, “Jones vs Enertel”, regarding potential City sidewalk liability issues.

CITY MANAGER'S REPORT:

- 1. Arsenic Removal:** I met with Spicer Group, and provided information concerning our water system, to assist in the completion of their application to EPA for the arsenic demonstration project. I also completed a detailed survey on the same subject for Severn Trent Services. The representative from the EPA, Mr. Darrin Lytle, called concerning the project and said the program seems to be on track.
- 2. City Hall Roof:** I am still waiting for additional information and paperwork from the individual interested in repairing the City Hall roof. More information as it becomes available.
- 3. City Clock:** After considerable delay, the City Clock was installed on Main Street on Friday, November 22, 2002. The press was invited to attend.
- 4. Street Enhancement Grant:** The September review of our grant request resulted in the request being denied. The letter stated in part that: "This is a good streetscape proposal that is not recommended because the score is low. The score may be improved by increasing the local match." If we wish to reapply, a letter of intent and project schedule must be submitted within 30 days (December 4). Does the Streets and Sidewalk Committee wish to meet to determine a project schedule and whether to increase our share of matching funds?
- 5. Leaf Vacuum:** The City of Crosswell has a leaf vacuum for sale. The DPW Supervisor inspected the machine and said it would be much more efficient for picking up leaves than using the backhoe. The vacuum system on the street sweeper is not operational, and cost of repairs would be high. Crosswell is asking about \$1,500. How does the Council wish to proceed?
REQUIRES MOTION.

Motion by CM Lukacs, second by CM Carpenter, to authorize the DPW Supervisor to bid up to \$1,500 on the purchase of a leaf vacuum. **MOTION CARRIED.**

- 6. Thanksgiving Holiday:** A reminder that City Hall will be closed November 28th and 29th for the holiday.

MAYOR'S REPORT:

1. Mayor Pavel reminded the Council that they are invited to the Firemen's Christmas Party on December 7th.
2. Mayor Pavel expressed to the Council that it has been a pleasure working with them over the years. She wished Laura Carpenter good luck as the next mayor.

Motion by CM Murray, second by CM Carpenter, to adjourn the meeting at 7:35 P.M. Motion Carried.

Respectfully Submitted,

David R. Van Cura
Deputy City Clerk