

## **COUNCIL PROCEEDINGS FOR NOVEMBER 11, 2002**

**Meeting called to order** at 7:00 P.M. by Mayor Pavel.

**Pledge of Allegiance** led by City Attorney Gerard Garno.

**PRESENT:** Mayor Kelly Pavel; Councilmembers – Laura Carpenter, Jason Nielsen, Julie Miller, Judy Murray, and Pat Jacobson; City Clerk Christine Lee, City Attorney Gerard Garno.

**ABSENT:** Councilmember Frank Lukacs and City Manager Clint Holmes.

### **CORRECTION AND APPROVAL OF MINUTES:**

1. Motion by CM Carpenter, second by CM Miller, to approve the Minutes of October 28, 2002 as corrected. Motion Carried. (correction page 2 of 5 Attorney's Report – insert the words – the definition “motor vehicles” between under and motor – should read – “the forklift doesn't come under the definition of motor vehicles”.)

### **PAY BILLS:**

Motion by CM Murray, second by CM Jacobson, to pay the bills as presented in the following funds: General -\$27,672.42, Payroll - \$11,387.68, Sanitary Sewer - \$4,000.00, Investment - \$31,962.12. Motion Carried.

Motion by CM Carpenter, second by CM Miller, to authorize Sanilac County to pay \$3,141.25 to Dixon Engineering, Inc. for Water Tower Project-associated engineering services. Motion Carried.

Motion by CM Murray, second by CM Jacobson, to submit for reimbursement by Sanilac County expenses of \$1,389.97 associated with the Water Tower Project. Motion Carried,

### **OLD BUSINESS:**

1. City Ordinance Chapter 5 Work Session Scheduling: Pending.
2. Rezoning Request – Keith Muxlow: Pending

### **PUBLIC QUESTIONS AND COMMENTS:**

County Commissioner William Walters congratulated the winners in the 2002 fall election: Mayor-elect Laura Carpenter; Councilmembers Pat Jacobson and Jason Nielsen, and Councilmember-elect Joann Potts.

**PERSONAL APPEARANCES:**

City Treasurer Walters updated the Council on the collection of back personal taxes, and stated the process is going well.

**PUBLIC HEARING:** None.

**ORDINANCES:** None.

**RESOLUTIONS:** None

**PETITIONS AND COMMUNICATIONS:**

**Preapplication Building Permits –**

1. Brown City Veterinary Clinic – Add 4 Windows.

Motion by CM Carpenter, second by CM Miller, to approve the addition of 4 windows to the Brown City Veterinary Clinic, this was previously approved by the Planning Commission. Motion Carried.

**COMMITTEE REPORTS:**

1. Building and Grounds (Carpenter) – Old cement steps on 3<sup>rd</sup> street that needs removing, also the refrigerator and air condition units on Maple Street are still there. Direct City Manager Holmes to send letters out to correct this problem.

Something needs to be done about the cars that are up on blocks and the old motor home that are on First Street.

2. Streets and Sidewalks (Lukacs) - None
3. Water and Sewer (Nielsen)- None
4. Police (Miller)- None
5. Tax and Finance (Murray)- None
6. Personnel (Jacobson)-.None

**ATTORNEY’S REPORT:**

Clyde Messinger and Tammy Scott of Greatlakes Internet received the paper work they requested from the City. These documents were needed as part of their grant request to the USDA for Broadband Internet connectivity for Brown City. They will keep the City apprised of the status of this grant request.

**CITY MANAGER’S REPORT:**

1. **Arsenic Removal:** I attended the meeting in Cass City concerning arsenic removal. Good information concerning funding sources from the State of

Michigan (Drinking Water Revolving Fund) and federal government (USDA – Rural Development) was provided. Also various types of filtration systems were discussed. Based on improvements in technology and economy of scale, anticipate that an arsenic removal system for Brown City would cost in the neighborhood of \$750,000 rather than up to \$2,400,000 as estimated three years ago. Also, I have already met with various engineering firms (and have another scheduled for next week) who are preparing to bid on the EPA Arsenic Removal Demonstration Project, and provided additional information on our water and water system.

- 2. Spanish For Law Enforcement Class:** The Sanilac County Sheriff and Undersheriff, Brown City Chief of Police, ISD Superintendent, a representative from St. Clair County Community College (SC4) and I met on November 7<sup>th</sup> to discuss setting up this class. Anticipate one or two four-hour sessions to be taught at the Sanilac Career Center (SCC). The SCC will provide the classroom for free. Cost for the instructor is still being estimated by SC4 but should be low for the participants involved.
- 3. Maple Valley Road:** The DPW Supervisor and I met with the City's engineer on this project. The engineer is providing final drawings and submittals to MDOT. Anticipate approval within the next couple of months allowing the project to proceed in the spring. I spoke with the municipal representative to the county group helping to underwrite the cost of this project to insure that funds would still be available next year.
- 4. City Hall Roof:** I received a bid from a local individual to reshingle the City Hall roof, replace the gutters and add peak vents. Since there will be no labor charges, cost is limited to materials. Depending on whether the Council wants 25 year, 30 year or 50 year shingles, the estimate is \$3,000 to \$5,000. How does the Council wish to proceed? **REQUIRES MOTION.**

Motion by CM Carpenter, second by CM Jacobson, to direct City Manager Holmes to proceed with community service repairing the City Hall roof with 30 year shingles, that the individual has proof of insurance and liability insurance as well as a contract as to a time of completion of the project. **MOTION CARRIED.**

- 5. Street Enhancement Grant:** The September review of our grant request resulted in the request being denied. The letter stated in part that: "This is a good streetscape proposal that is not recommended because the score is low. The score may be improved by increasing the local match." If we

wish to reapply, a letter of intent and project schedule must be submitted within 30 days. Does the Streets and Sidewalk Committee wish to meet to determine a project schedule and whether to increase our share of matching funds?

**6. Sanilac County Master Plan:** Enclosed in your packets is a copy of the meeting times for the Planning Committees and their goals. I am a member of the Public Facilities and Services Committee. If you wish to attend one of these meetings or have a comment on the committee goals, please let me know.

**7. Thanksgiving Holiday:** A reminder that City Hall will be closed November 28<sup>th</sup> and 29<sup>th</sup> for the holiday.

**MAYOR'S REPORT:**

1. Brown City Area Fire Authority Christmas Party: If you plan to attend, please RSVP with Dave at City Hall.
2. Christmas Decorations: City Manager Holmes to contact DPW Supervisor Dave Kinney to insure Christmas decorations are put up in a timely manner; and to remove or repair the improperly installed No U-turn signs.

Commissioner Walters reminded everyone about the Lighted Implement Parade in Sandusky on December 6, 2002.

Councilmember Jacobson reminded everyone about the pancake supper on Tuesday, November 19, to help support the 2003 Summer Festival.

Motion by CM Miller, second by CM Carpenter, to adjourn the meeting at 7:23 P.M. Motion Carried.

Respectfully Submitted,

Christine Lee  
City Clerk