

BROWN CITY COUNCIL PROCEEDINGS DECEMBER 17, 2018

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.

PRESENTATION OF THE COLORS BY THE AMERICAN HERITAGE GIRLS MI 7043.

PLEDGE OF ALLEGIANCE LED BY THE HERITAGE GIRLS.

PRESENT: Mayor Julie Miller, Councilmembers: Stacy Biel, Patricia Jacobson, Christine Lee, Eugene Navock, Ross Mclvor, and Alecia Parks; City Manager Clint Holmes, and City Clerk Juanita Smith.

ABSENT: City Attorney Gregory Stremers.

GUESTS: Adults with the Heritage Girls: Kate Berfield-Halbedel, Julie Matson, Cyndy Rossman, Katie Rossman, Candice Johnson. Heritage Girls: Amna McClantic, Emna McClantic, Payge Roskey, Kynsuigh Roskey, Gracie Sparrer, Ellie Pappas, Aliyah Johnson, Lily Johnson, Alivia Muhm, Amelia Muhm, Anna Matson, Twanette Yoder. Police Officer Stracenrider, and Steven Kovac representing the Brown City Banner.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Mclvor, second by CM Navock, to accept the Regular Meeting Minutes of December 10, 2018 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Lee, to pay the bills in the following funds: **General - \$883.60 (8987-8993), Sanitary Sewer - \$29.55 (3783), Water - \$393.70 (3013-3014), Arsenic Abatement - \$29.55 (1423).** Motion carried.

PERSONAL APPEARANCES: None Scheduled.

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT: Report reviewed. No questions or concerns.

UNFINISHED BUSINESS: None Scheduled.

PUBLIC HEARING: None Scheduled.

ORDINANCES: None Scheduled.

RESOLUTIONS: None Scheduled.

PETITIONS & COMMUNICATIONS: None Scheduled.

MANAGER'S REPORT:

1. **Sewer Inspection:** The City contracted with Michigan Pipe Inspection to clean and televise the sanitary sewer system north of Main Street from Cade Road to the Maple Valley Road Lift Station. The change order discussed at the last meeting has been forwarded. They expect to complete the project the week of December 17th. Slight modification to scope of project. Final cost should be about \$67,215.
2. **Account Access:** With the change in administration, additional bank signature cards for City Accounts must be updated. Recommend the City Council approve a motion to authorize Mayor Julie P. Miller, Treasurer Tiffanie Bissett, Clerk Juanita M. Smith, and Administrative Assistant David R. Van Cura to sign checks; and to create, modify or dissolve accounts if necessary for the following accounts:

Exchange State Bank:	Sewer, Retirement, and Veterans Reserve.
Tri County Bank:	General, Payroll, Major Street, Local Street, Sewer, Storm Sewer, Water, Arsenic Abatement, Equipment, and Investment Funds.

Recommend the City Council approve a motion to authorize Treasurer Tiffanie Bissett and Administrative Assistant David R. Van Cura to sign checks; and to create, modify or dissolve accounts if necessary for the Tax Account.

Also, recommend the City Council approve a motion to authorize City Manager Clinton Holmes and Councilmember Ross McIvor to sign checks; and to create, modify or dissolve accounts if necessary for the DDA Fund at Tri County Bank.

Motion by CM Lee, second by CM Biel, to authorize Mayor Julie P. Miller, Treasurer Tiffanie Bissett, Clerk Juanita M. Smith, and Administrative Assistant David R. VanCura to sign checks on the City accounts, and to create, modify or dissolve accounts if necessary for the following accounts:

Exchange State Bank:	Sewer, Retirement, and Veterans Reserve.
Tri County Bank:	General, Payroll, Major Street, Local Street, Sewer, Storm Sewer, Water, Arsenic Abatement, Equipment, and Investment Funds.

Motion also included authorizing Treasurer Tiffanie Bissett and Administrative Assistant David R. VanCura to sign checks, and to create, modify or dissolve accounts if necessary for the Tax Account.

Also contained in this motion was to authorize City Manager Clinton Holmes and Councilmember Ross McIvor to sign checks; and to create, modify or dissolve accounts if necessary for the DDA Fund at Tri County Bank.

ROLL CALL VOTE: CM Jacobson – Yes, CM Parks – Yes, CM Navock – Yes, CM McIvor – Yes, CM Lee – Yes, CM Biel – Yes. 6 Yes Votes, 0 No Votes, 0 Absent, 0 Abstaining. Motion carried.

3. **Sanilac County Hazard Mitigation Plan:** The group met again on Thursday, December 13th to continue the update of the County plan. Additional work is required before the plan can be provided to local Sanilac County governments for review and action. Expect the final working group meetings in January and February. Then the document will be forwarded to the Michigan State police for review then opened up for a 60-day public comment period. Final version must be delivered to FEMA by June.

4. **Holiday Decorations:** One of the brackets holding up decorations was apparently struck by a vehicle and broken. A replacement (plus spares) was ordered and should arrive within the next few days.
5. **Well #3 Furnace:** One of two of the ceiling mounted furnace units in Well #3 failed. Tom's was able to replace the motherboard and the unit is now operational.
6. **December / January Holidays:** City Hall, DPW and the Police Department will be closed on Monday and Tuesday, December 24th and 25th for the Christmas Holiday, and Monday December 31st and January 1st for the New Year's Holiday. The DPW will have an individual on-call in case of an emergency.

City Manager Clint Holmes thanked the Councilmembers for giving the Office Staff the extra time off for Christmas and New Years. He wished everyone a Merry Christmas.

ATTORNEY'S REPORT: City Attorney Gregory was absent. No report.

TREASURER'S REPORT: Tax notices are all sent out. The new Treasurer Tiffanie Bissett will be in the office on Tuesdays and Thursdays.

CLERK'S REPORT: None.

MAYOR'S REPORT:

1. Mayor and City Council Priorities Worksheet – Please return the completed form on or before January 14th.

Mayor Miller asked City Manager Clint Holmes if he would bring in the catalog with additional Banners in it to the next Council meeting so the Councilmembers could choose additional banners to replace the Christmas banners when they come down to hang along the streets for other seasonal holidays.

COMMITTEE REPORTS:

1. Building and Grounds (McIvor) – None.
2. Personnel (Parks) – None.
3. Police / Fire Authority (Lee) – The next Fire Authority meeting was rescheduled to January 8, 2019 at 7:00 p.m.
4. Streets and Sidewalks (Navock) – None.
5. Tax and Finance (Jacobson) – None.
6. Water and Sewer (Biel) – None.

GENERAL CONCERNS OF THE COUNCIL:

A Very Merry Christmas was wished to all by CM McIvor.

PUBLIC QUESTIONS & COMMENTS:

Steven Kovac, who has been attending the Council Meetings and writing up news from the meetings informed the Councilmembers that he would no longer be covering the Brown City area as a newsman. His company has assigned him to another area. His news was sadly accepted as he was well liked by the group.

Steven expressed his thanks to all for being so kind and friendly to him and made him feel at home here in Brown City. He will be sorely missed.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT: Motion by CM Lee, second by CM McIvor, to adjourn at 7:16 p.m.
Motion carried.

Respectfully submitted,

Juanita M. Smith
City Clerk