

BROWN CITY COUNCIL PROCEEDINGS

October 28, 2019

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 7:00 PM.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

PRESENT: Mayor Julie Miller; Councilmembers: Stacy Biel, Patricia Jacobson, Christine Lee, Ross Mclvor and Walter Robison; City Manager Clint Holmes, City Clerk Juanita Smith and Attorney Gregory Stremers.

ABSENT: Councilmember Eugene Navock.

GUESTS: City Treasurer Tiffanie Bissett; Debbie Rickman and Dr. Charles Mitchell from the Library Board; and Police Officer Adam Stracenrider.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Mclvor, second by CM Biel, to accept the Regular Meeting Minutes of October 14, 2019 as presented. Motion carried.

PAY BILLS:

Motion by CM Jacobson, second by CM Lee, to pay the bills in the following funds: **General - \$8,197.12 (9496 – 9513), Payroll - \$17,002.11 (9145 – 9162 plus EFT), Major Street - \$45.00 (4015), Local Street - \$13,335.06 (4334 – 4335), Sanitary Sewer - \$883.39 (3844 – 3846), Water - \$3,325.39 (3132 – 3135), Arsenic Abatement \$750.97 (1472 – 1473) and Equipment - \$273.16 (1694 – 1695).** Motion carried.

PERSONAL APPEARANCES:

Tiffanie Bissett, City Treasurer, appeared before the Council with a report of her extensive work trying to collect personal taxes covering the past 14 years. She is asking for compensation for all the extra work she has put into the collection effort. Motion by CM Mclvor, second by CM Lee, to pay the treasurer \$1,500 for her extra work. This will be paid with \$750 up front and the remaining \$750 to be paid when the collection is completed. This is to be a one-time request and a one-time payout. **ROLL CALL VOTE:** CM Mclvor – Yes, CM Lee – Yes, CM Navock – Absent, CM Jacobson – Yes, CM Robison – Yes, CM Biel – Yes. 5 Yes Votes, 0 No Votes, 1 Absent, 0 Abstaining. Motion carried.

Dr. Charles Mitchell and Debbie Rickman were also present from the Library Board and shared an update with the Councilmembers.

PUBLIC QUESTIONS & COMMENTS: None.

DPW REPORT: Report reviewed. No questions or concerns.

UNFINISHED BUSINESS:

1. City Treasurer letter dated October 10, 2019. **(See Personal Appearances)**

PUBLIC HEARING: None Scheduled.

PETITIONS & COMMUNICATIONS: None Scheduled.

ORDINANCES:

1. **Ordinance 17-550:** An Ordinance To Amend The City Of Brown City Code By Adding A New Section Which New Section Shall Be Known As Section 17.550 Of Chapter 17, Article 2 Of Said Code.. Authorizes Library Lease-Purchase Agreement.

CM Lee introduced City Ordinance 17-550 – Authorizing Library Lease-Purchase Agreement and to scheduling a Public Hearing on Monday, November 11, 2019 at 7:05 p.m. concerning City Ordinance 17-550 – Authorizing Library Lease Purchase Agreement. Motion carried.

RESOLUTIONS:

1. **Resolution 19-08:** A Resolution To Formally Apply For Assistance From The Risk Reduction Grant Program (RRGP).

Motion by CM Lee, second by CM Mclvor, to adopt Resolution 19-08: A Resolution To Formally Apply For Assistance From The Risk Reduction Grant Program (RRGP). ROLL CALL VOTE: CM BIEL – YES, CM MCIVOR – YES, CM LEE – YES, CM NAVOCK – Absent, CM JACOBSON – YES, CM ROBISON – YES. 5 YES VOTES, 0 NO VOTES, 0 ABSTAINING, 1 ABSENT. Motion carried. – Resolution adopted.

2. **Resolution 19-09:** A Resolution To Authorize The Brown City Library Board To Purchase Property By Installment Purchase Agreement With Tri-County Bank.

Motion by CM Lee, second by CM Mclvor, to adopt Resolution 19-09: A Resolution To Authorize The Brown City Library Board To Purchase Property By Installment Purchase Agreement With Tri-County Bank. ROLL CALL VOTE: CM ROBISON – YES, CM BIEL – Abstain, CM MCIVOR – YES, CM LEE – YES, CM NAVOCK – Absent, CM JACOBSON – YES. 4 YES VOTES, 0 NO VOTES, 1 ABSTAINING, 1 ABSENT. Motion carried. Resolution adopted.

3. **Resolution 19-10:** A Resolution Formally Causing To Be Levied A Special Tax Or Assessment To Recover Monies Owed The City Of Brown City

Motion by CM Jacobson, second by CM Mclvor, to adopt Resolution 19-10: A Resolution Formally Causing To Be Levied A Special Tax Or Assessment To Recover Monies Owed The City Of Brown City. ROLL CALL VOTE: CM JACOBSON – YES, CM ROBISON – YES, CM BIEL – YES, CM MCIVOR – YES, CM LEE – YES, CM NAVOCK – Absent. 5 YES VOTES, 0 NO VOTES, 0 ABSTAINING, 1 ABSENT. Motion carried.

4. **Resolution 19-11:** Resolution Of The City Of Brown City To Amend The City's 2019-2020 Budget To Better Reflect Revenues And Expenditures

Motion by CM Lee, second by CM Jacobson, to adopt Resolution 19-11: A Resolution of the City of Brown City to Amend the City's 2019-2020 Budget to

Better Reflect Revenues and Expenditures. .ROLL CALL VOTE: CM NAVOCK – Absent, CM JACOBSON – YES, ROBISON – YES, CM BIEL – YES, CM MCIVOR – YES, CM LEE – YES. 5 YES VOTES, 0 NO VOTES, 0 ABSTAINING, 1 ABSENT. Motion carried – Resolution adopted.

MANAGER’S REPORT:

1. **Brown City Water Tower:** Utility Service Company conducted a detailed inspection of the water tower on September 25th. No issues were noted at the time; however, the City has not yet received the official report.
2. **Thelman Avenue:** The City received the final invoice through Spicer Group for the Thelman Avenue Project. The original estimate accepted by the City Council for the street repairs was \$178,813.29. The final cost of the project was \$143,790.49 or a savings of \$35,022.80. The City made a payment of \$138,884.89 earlier this year and will be making the final payment of \$12,435.06 to close out the project.
3. **Tornado Siren:** The warning siren located on the bus barn probably belongs to the City and should be repaired or removed. Attempts to find an economical activation system for the siren to be installed in the Park has not been successful. Coordination with the Fire Chief revealed that a policy could be established that would allow the siren in the Park to be manually activated on site. The installation process continues. What does the City Council wish to do about the siren located on the bus barn?

The Councilmembers would like to demobilize the siren on the bus barn and would like to coordinate with the Fire Chief to have the siren in the Park to be manually activated on site.

4. **Infrastructure Asset Management:** The Michigan Infrastructure Council was established by the Department of Treasury through Public Act 323 of 2018 and is hosting summits throughout Michigan. The one for SE Michigan took place in Lapeer on October 18th. The class highlighted the mission of this new organization and discussed new reporting requirements, to include capital improvement plans and status of existing infrastructure, which will be required from the City beginning in 2020.
5. **Halloween Hours:** The City Council set Halloween hours for the City from 5:00 to 7:00 PM on Thursday, October 31st.
6. **Veterans Day:** City Hall, police and DPW will be closed on Monday, November 11th. The City Council meeting will take place as scheduled.

ATTORNEY’S REPORT:

City Attorney, Gregory Stremers, has been working with Tri-County Bank on the Title search associated with Tri-County Bank and the City.

TREASURER’S REPORT: None.

CLERK’S REPORT: None.

MAYOR'S REPORT:

1. Report on Trunk or Treat at Fire Hall on October 19th: Mayor Miller reported on the Trunk or Treat at the Fire Hall on October 19th. She said that about 75 children attended. This was a disappointing number as many more were in attendance last year. There were nine teams that competed in the Corn Hole Tournament. The Chili Cook-Off winner was Mary Madia.
2. The next Festival Commission meeting will be Friday, November 1st at 7 PM.
3. The Mayor reminded everyone to vote for their favorite decorated pumpkin to support the Brown City Library. She especially urged people to vote for the one displayed at City Hall.
4. Mayor Miller handed our information on Human Trafficking Awareness.

COMMITTEE REPORTS:

1. Building and Grounds (McIvor) – None.
2. Personnel (Biel) – None.
3. Police / Fire Authority (Lee) – CM Lee said that election for the Fire Department Officers would be held on November 5th.
4. Streets and Sidewalks (Navock) – Absent.
5. Tax and Finance (Jacobson) – None.
6. Water and Sewer (Robison) – None.

GENERAL CONCERNS OF THE COUNCIL:

One concern was voiced—That being the question if we had a final report on the Lincoln Street Project from Huron Consulting. The City Manager stated that the report had been received.

PUBLIC QUESTIONS & COMMENTS: None.

CLOSED SESSION: None Scheduled.

ADJOURNMENT:

Motion by CM Lee, second by CM Jacobson, to adjourn at 7:53 p.m. Motion carried.

Respectfully submitted,

Juanita Smith
City Clerk