

**BROWN CITY COUNCIL PROCEEDINGS  
APRIL 19, 2010**

Meeting called to order by Mayor Carpenter at 7:00 p.m.

**PRESENT:** Mayor Laura Carpenter, Councilmembers: William Walters, Julie Miller, Ross McIvor and Christine Lee; City Manager Clint Holmes, City Attorney Gregory Stremers and City Clerk Kelly Pavel.

**ABSENT:** Councilmember Pat Jacobson.

Pledge of Allegiance led by Mayor Carpenter.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:**

City Manager requested that two additional items be added under Petitions and Communications: #2 4288 First Street and #3 7161 Wells Street.

**CORRECTION & APPROVAL OF MINUTES:**

Motion by CM Miller, second by CM Walters, to accept the Regular Meeting Minutes of March 22, 2010 as presented. Motion carried.

**PAY BILLS:**

Motion by CM Lee, second by CM McIvor, to pay the bills in the following funds and this also includes three (3) Bond Payments: General - \$67,340.76 (4068-4103), Payroll - \$26,331.89 (4487-4513), Major Street - \$1,476.61(3682-3682), Local Street - \$2,560.08 (4132-4133), Sanitary Sewer - \$8,299.25 (3012-3019), Water Fund- \$16,258.18 (1776-1785), Arsenic Abatement - \$32.41 (1114), Storm Sewer - \$163.00 (1063), Equipment Fund - \$13,247.27 (1234-1238), USDA - \$7,902.50, Sanilac County Treasurer- \$3,864.00, Sanilac County Treasurer - \$14,194.80. Motion carried.

**PERSONAL APPEARANCES:** Ellen Brown – Letter to the City Council.

City Manager read a letter that was received from Ellen Brown.

**PUBLIC QUESTIONS & COMMENTS:** None.

**POLICE REPORT:**

Written report reviewed. No questions or comments.

**UNFINISHED BUSINESS:** None Scheduled.

## **PETITIONS & COMMUNICATIONS:**

Motion by CM Miller, second by CM McIvor, to accept the pre-application building permit for 4444 Main Street for electrical work and minor interior remodeling. Motion carried.

Motion by CM Miller, second by CM Walters, to accept the pre-application building permit for 4288 1<sup>st</sup> Street to install an above ground pool. Motion carried.

Motion by CM Walters, second by CM McIvor, to accept the pre-application building permit for 7161 Wells Street for a partial demolition of front porch and an expanded portion of porch built. Motion carried.

**RESOLUTIONS:** None Scheduled.

**PUBLIC HEARING:** None Scheduled.

## **ORDINANCES:**

**Proposed Section 72.00:** An ordinance for the purpose of authorizing and regulating the operation of Off Road Vehicles (ORVs) on roads and streets in the City of Brown City, Michigan.

City Manager discussed this proposed ordinance and has included for council review a version of the ordinance that is being adopted by Sandusky. Council consensus that Proposed Ordinance 72.00 be tabled for further review.

## **MANAGER'S REPORT**

1. **Community Service:** The City will have two community service workers beginning next week. One will be working in the office for 20 hours entering names into the new Cemetery Database purchased to track the residents of Evergreen Cemetery. The second will be working in the Community Park for 20 days spraying weeds and providing basic maintenance support.
2. **Economic Development Training:** The Michigan Department of Energy, Labor & Economic Growth and the Michigan Economic Development Corporation are sponsoring a series of three classes throughout the state. The first is Fundamentals of the New Economy (April 21<sup>st</sup>), followed by Place-Based Regional Economic Planning (May 6<sup>th</sup>), and Strategies to Bridge the Gap (June 8<sup>th</sup>). The first two are in Lapeer and the third in Saginaw. There is no cost for the training, and if there is no objection from the City Council, I plan to attend all three.
3. **Board of Directors Elections:** The Michigan Township Participating Plan will be electing Zone Representatives to serve on the Par-Plan Board of Directors. This process will include a special election to complete the one-year term caused by the passing of

Ken Brown. Nomination forms and a resolution from the City Council are required prior to May 7<sup>th</sup>. How does the City Council wish to proceed?

CM Lee and CM Walters both expressed an interest in replacing Ken Brown's seat for the Michigan Township Participating Plan. City Manager will develop a resolution for council consideration.

4. **Master Floor Coverings Building:** The DDA gained possession of the building at 4227 Main Street. The building has been leased for the immediate future by Paul Muxlow. Due to the cost of required and anticipated repairs to the building, a meeting of the DDA is scheduled for April 27<sup>th</sup> at 7:00 PM.
5. **Fireworks Permit:** The Brown City Days fireworks display requires a permit. The form was received and requires the signatures of the Mayor and City Clerk. Request a motion to approve the permit and authorize the Mayor and City Clerk to sign the document. REQUIRES MOTION.

Motion by CM Walters, second by CM McIvor, to direct the Mayor and City Clerk to both sign the fireworks permit as presented. Motion carried.

6. **Sanilac Economic Alliance:** The SEA requested that I serve on one of the five committees set up to help provide information and policy recommendations to the SEA Executive Board. Since there will be direct positive advantages to the City of Brown City for me to Chair the Resources Committee request City Council approval. No council objections.
7. **EMCOG:** Sanilac County recently rejoined the East Michigan Council of Governments. With the County as a member, the City is no longer required to have separate membership and our dues will be refunded. The same is true of Marlette. Therefore, the Board of Commissioners on April 13<sup>th</sup> appointed the City Managers of Brown City and Marlette to serve on the EMCOG Executive Board. Meetings are generally on a Friday on the middle of the month. No council objections.
8. **Medical Marijuana:** Chief Smith attended training in Lansing concerning this new law. The primary recommendation from the training was that each community should have an ordinance in place to regulate use. Does the City Council want staff to draft such an ordinance? Council consensus that a draft ordinance be developed for review.

**ATTORNEY'S REPORT:** None.

**TREASURER'S REPORT:** None.

**MAYOR'S REPORT:**

1. Proclamation for the BC Basketball Team for winning the Class C District Championship. Proclamation will be signed and presented.

2. Proclamation for the BC Basketball Lady Green Devil Kristen Greene. Proclamation will be signed and presented.
3. Proposed Ken Brown Memorial. Council consensus that a plaque and proclamation be hung in City Hall commemorating Ken Brown and his service to the City of Brown City.

Motion by CM Lee, second by CM Walters, to appoint CM Julie Miller as Mayor Pro-Tem. Motion carried.

**COMMITTEE REPORTS:**

1. Police (Miller) – none.
2. Water and Sewer (Walters) – none.
3. Tax and Finance (Lee) –none.
4. Streets and Sidewalks (Jacobson – none.
5. Buildings and Grounds ( ) – none.
6. Personnel (Mclvor) – none.

**GENERAL CONCERNS OF THE COUNCIL:**

CM Walters questioned why yard waste was not picked up on the 15<sup>th</sup> of the month. City Manager explained that Phil Bartle was on vacation and some waste was picked up but not all.

Council discussion regarding a council member replacement for Ken Brown's seat.

**PUBLIC QUESTIONS & COMMENTS:**

Ellen Brown reported that she has spoken to approximately 5 Amish businesses that are in agreement to participating in Mayor Exchange Day in July to have their businesses toured. She will discuss further details with City Manager.

**EXECUTIVE SESSION:** None scheduled.

**ADJOURNMENT:**

Motion by CM Miller, second by CM Lee, to adjourn at 7:33 p.m. Motion carried.

Respectfully submitted.

Kelly Pavel  
City Clerk