

**BROWN CITY COUNCIL PROCEEDINGS  
FEBRUARY 22, 2010**

Meeting called to order by Mayor Pro-Tem Ken Brown at 7:00 PM.

Pledge of Allegiance led by Mayor Pro-Tem Brown.

**PRESENT:** Mayor Pro-Tem Brown; Councilmembers: Bill Walters, Julie Miller, Ross McIvor, Pat Jacobson, and Christine Lee. City Manager Clint Holmes and City Clerk Kelly Pavel.

**ABSENT:** Mayor Laura Carpenter and City Attorney Gregory Stremers.

**ADDITIONS, DELETIONS & CORRECTIONS TO AGENDA:** None.

**APPROVAL OF MINUTES:**

Motion by CM Miller, second by Mayor Pro-Tem Brown, to accept the Regular Meeting Minutes of 02-07-10 as presented. Motion carried.

**PAY BILLS:**

Motion by CM Lee, second by CM McIvor, to pay the bills in the following funds: General - \$8,609.33 (4010-4023), Payroll - \$10,645.03 (4441-4453), Sanitary Sewer - \$513.82 (3002-3004), and Water - \$3,486.81 (1766-1770). Motion carried.

Motion by CM Lee, second by Mayor Pro-Tem Brown, to pay the Sanilac Economic Alliance \$2,000.00 for the 2010 dues. Walters-no. Motion carried.

**PERSONAL APPEARANCES:** None scheduled.

**PUBLIC QUESTIONS AND COMMENTS:**

County Commissioner Daws updated council on the ORV Ordinance being acted on by Sanilac County.

**DPW REPORT:** Written report reviewed. No questions or comments.

**UNFINISHED BUSINESS:** None.

**PETITIONS AND COMMUNICATIONS:** None.

**RESOLUTIONS:** None

**PUBLIC HEARING:** None scheduled.

**ORDINANCES:** None scheduled.

**MANAGER'S REPORT:**

1. **Emergency Generator:** The project nears completion. Maurer Electric of Bad Axe finished installing the switching cabinet, weather cover and wiring. The company that supplied the generator was contacted and the start-up technician will be on-site on February 23<sup>rd</sup>. The generator should be fully on-line by the afternoon of February 23<sup>rd</sup>.
2. **SEA:** The Sanilac Economic Alliance forwarded to the City the invoice for our 2010 membership dues. The amount is the same as previously - \$2,000, an amount the City budgeted for. The SEA also requested we contribute to become a "Partner". Cost for this ranges from \$500 to \$10,000. Does the City Council wish to participate in Partner Program, and if so, at what level? Discussion and City Council consensus to decline being a "Partner" at this time.
3. **Brown City Flood Plain:** FEMA is in the process of updating flood plain maps in Sanilac County as well as the rest of the United States. Following a request from a resident, the City was able to obtain a copy of the updated flood map for our area. Individuals owning property within the flood plain area are eligible to purchase federal flood insurance. The price list for this insurance is available at City Hall. The map shows the Brown City flood plain as being east of Lincoln Street and south of Maple Street then jogging north to Maple Valley Road and including Xplorer, MAC and the Renaissance Zone. No areas north of Main Street or west of Lincoln Street are included.
4. **MML Capital Conference:** The Michigan Municipal League is sponsoring the annual Capital Conference in Lansing April 13-14. A copy of the notice and agenda are enclosed. Is anyone on the City Council interested in attending? If so, please inform City Manager.
5. **Myron Pocket Memo Books:** The memo books have been ordered and will be delivered in the Fall. Total cost, including shipping, is about \$279.45.
6. **Mail Box Policy:** With winter snow clearing operations there is always a risk that the occasional mail box will be clipped by a snow plow or knocked down due to the pressure of snow moved by a City plow. Research revealed that many Michigan communities have a policy where the DPW will replace the box and post with the most inexpensive one available, or if the property owner wants either a more elaborate mail box or wishes to install it themselves, the City will reimburse them a set amount. The approximate cost for a mail box and 4" x 4" post is \$15. Does the City Council wish to set up a policy concerning mail boxes?

Motion by CM Walters, second by CM Lee, to reimburse residents \$15 to replace

mailboxes. Motion carried.

7. **City Budget:** A copy of the DRAFT 2010-2011 City Budget is included in the City Council packets along with the DRAFT 2009-2010 Final Budget Amendments. How does the City Council wish to proceed? Council consensus that the budget will be reviewed at the Regular March 8, 2010 meeting and the meeting may be extended for this purpose.
8. **Mayor Exchange:** The Village of Capac was contacted concerning Mayor Exchange. They will address this with their Village Council and get back with us.
9. **Resident Complaint:** A resident contacted City Hall last week questioning the legal number of adult dogs allowed within a residence. Our ordinance stated a total of 5 adult animals are allowed, adult meaning over the age of 4 months. Resident stated that a particular homeowner has 11 dogs. Chief Smith's investigation revealed that 7 adult dogs and one puppy were present in this home. The owner contacted the City Manager to explain the large numbers and also to inquire about an extension of time to decrease this number of animals or to possibly obtain a kennel license. The individual was told that City Council policy in the past has been to not support the kennel license but that the question would be presented to the City Council. After discussion, Council consensus was to stay with precedence and grant no more than a two week extension and that the ordinance will be enforced.
10. **Sidewalk snow removal:** A resident of John Street has questioned the lack of snow removal on the West side of John Street sidewalks. Resident would also like to see various other sidewalks in town have snow removed for students to access for walking to school so that they are not walking in the streets. Issues of cost were explained and that the issue would be raised with the City Council to determine if there is any interest in changing the current policy. After some discussion it was Council consensus to make no changes to our current snow removal policy at this time.

**ATTORNEY'S REPORT:** None.

**TREASURER'S REPORT:** Written report reviewed. No questions or comments.

**MAYOR'S REPORT:**

1. A Proclamation for the Brown City High School Quiz Bowl

Motion by Mayor Pro-Tem Brown, second by CM Walters, to approve the Proclamation for the Brown City High School Quiz Bowl. Motion carried.

**COMMITTEE REPORTS:**

1. Police - none.
2. Water & Sewer – none.
3. Tax & Finance – none.
4. Streets & Sidewalks – none.
5. Building & Grounds – none.
6. Personnel – none.

**GENERAL CONCERNS OF THE COUNCIL:** None.

**PUBLIC QUESTIONS AND COMMENTS:** None.

**EXECUTIVE SESSION:** None scheduled

Motion by CM Miller, second by CM McIvor, to adjourn at 7:29 PM. Motion carried.

Respectfully submitted,

Kelly Pavel  
City Clerk