

**BROWN CITY COUNCIL PROCEEDINGS
JANUARY 26, 2009**

Meeting called to order by Mayor Laura Carpenter at 7:00 p.m.

Pledge of Allegiance led by Mayor Laura Carpenter.

PRESENT: Mayor Laura Carpenter, Councilmembers: Pat Jacobson, Julie Miller, Ross McIvor, Mike Lents, Christine Lee, and Ken Brown; City Manager Clint Holmes, City Attorney Gregory Stremers, City Clerk Kelly Pavel.

ABSENT: None.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: Delete DPW Report.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Brown, second by CM Jacobson, to accept the Regular Meeting Minutes of January 12, 2009 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Brown, to pay the bills in the following funds: General - \$14,930.75, Payroll - \$12,334.11, Major Street - \$1,308.43, Local Street - \$1,250.63, Sanitary Sewer - \$955.22, Water - \$818.17, Equipment - \$1,207.69. Motion carried.

PERSONAL APPEARANCES: None scheduled.

PUBLIC QUESTIONS & COMMENTS: None.

UNFINISHED BUSINESS:

1. Brown City Fire Authority – Increasing Equipment Fees to \$200. Council discussion and information provided by City Manager.

Motion by McIvor, second by CM Lents, to agree to the increase of Equipment Fee for the Brown City Fire Authority to \$200.00. Motion carried.

2. Parkside Drive –Snow Removal Options. Council discussion regarding options for snow removal. City Attorney does not recommend public monies being spent on private property. Discussion regarding “beefing” up the current ordinance so that fines may be issued if a private street is not cleared, allowing school bus and emergency equipment access.

Motion by CM Brown, second by CM McIvor, that snow will no longer be removed at Parkside Drive beginning 01-26-09 until Parkside Drive meets code and is turned over to the City. ROLL CALL VOTE: Jacobson=yes, Miller=no, McIvor=yes, Lents=yes, Lee=no, Brown – yes. Motion carried.

CM Lents suggests that private road standards and specifications be sought out possibly by the county.

Council consensus that changes to current ordinance will be made to allow more authority regarding snow removal at Parkside Drive and/or other private streets.

PETITIONS & COMMUNICATIONS: None.

PUBLIC HEARING: None scheduled.

ORDINANCES: None scheduled.

RESOLUTIONS: None scheduled.

MANAGER'S REPORT:

- 1. Phase III Sewer Rehabilitation Project:** Michigan Pipe Inspection continues work on grouting the mains for Phase III of the Sewer Rehabilitation Project. The City has not yet received a bill for this portion of the project.
- 2. Mapleview Estates Water Meter:** On January 23rd, the City Attorney and I met with representatives from Mapleview Estates. Please see Attorney's Report.
- 3. Sanilac Economic Alliance SWOT Meeting:** The SEA has contracted with Clear Ideas to conduct a SWOT (Strengths, Weaknesses, Opportunities and Threats) meeting sometime in February. Their request is to have about 20 residents of the City, to include elected officials, business people, and the school representatives, meet with Clear Ideas staff for a maximum of two hours. Information will be combined with that collected in Sanilac County to help prepare a Strategic Plan for SEA. The City Council should identify a date and who should be invited to attend this important meeting. How does the City Council wish to proceed?

City Manager will attempt to schedule this meeting on 2-17-09 at 7:00 p.m. Various committee members, business owners and citizens were identified to be invited.

- 4. Cemetery Board:** The Board met on January 20th. The Cemetery has 50 graves specifically for veterans. The Sanilac County Veterans Affairs Board was asked to pay \$480 for maintenance on this section of the Cemetery. Since the Cemetery is actually located in Lapeer County, the Veterans Board requested that 10 of these plots be reserved for Sanilac County (to include Brown City) residents. The Cemetery Board agreed to the proposal.

5. **City Hall Safe:** The City received the new fireproof storage safe on January 23rd. The DPW modified the space for the safe and the area was painted prior to installation.
6. **2010 US Census:** On January 21, a representative from the US Census met with me to locate a facility to conduct pre-employment exams. The Census will be hiring several local people to assist with the 2010 population count in Brown City. The exam will be on Wednesday, February 4 at the VFW at either 10 AM or 1 PM. Additional information is attached (blue).
7. **Park Board:** The City was notified that Mr. Tom Zyrowski has been appointed to the Park Board to represent Maple Valley Township beginning with the February 12th meeting.
8. **City Web Page:** The City's web page was updated to include meeting dates for 2009. The site has had over 197,000 visits since it went on-line.
9. **MLGMA Winter Conference:** The Michigan Local Government Management Association Winter Conference will take place in Ann Arbor February 3-6. I will be out of the office to attend this conference but can be contacted by cell phone.
10. **Sanilac Business Summit 2009:** The annual Sanilac Economic Alliance annual strategy meeting will take place at Lakeview Hills Golf Resort on February 4 from 5:00-9:00 pm. Councilmember Christine Lee will represent the City at this event.
11. **BC Street Map:** The current Brown City Street Map has been received and needs to be signed and returned by the Street Manager which traditionally has been the City Manager. Document will be signed and returned.
12. **BC Football Fund Raiser:** Representatives from the Brown City Football Team approached the City to donate monies for their current fund raiser. Public monies cannot be used for this purpose. Information concerning the procedure for personal donations is in each Council packet.

ATTORNEY'S REPORT: No further information to add.

TREASURER'S REPORT: None.

COMMITTEE REPORTS:

1. Police (Miller) – none.
2. Water and Sewer (Lents) – none.
3. Tax and Finance (Lee) – none.
4. Streets and Sidewalks (Jacobson) – CM Jacobson stated that some fire hydrants in town are completely covered with piled up snow. City Manager will discuss this the Fire Chief.
5. Building and Grounds (Brown) – none.
6. Personnel (Mclvor) – none.

GENERAL CONCERNS OF THE COUNCIL:

CM Brown questioned the status of a generator for Well #3. City Manager explained that a cement platform is needed for installation and it will have to wait until weather cooperates.

MAYOR'S REPORT:

1. 2009 City Council Priorities Worksheets – Please return to the City Manager.

PUBLIC QUESTIONS & COMMENTS:

County Commissioner Daws informed the City Council that the County Audit is available for review on line.

Motion by CM Miller, second by CM Lee, to adjourn at 7:48 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk