

**BROWN CITY COUNCIL PROCEEDINGS  
NOVEMBER 24, 2008**

Meeting called to order at 7:00 p.m. by Mayor Laura Carpenter.

Pledge of Allegiance led by Mayor Carpenter.

**PRESENT:** Mayor Laura Carpenter, Council members: Pat Jacobson, Julie Miller, Ross McIvor, Mike Lents, Christine Lee, Ken Brown. City Manager Clint Holmes, City Attorney Gregory Stremers, City Clerk Kelly Pavel.

**ABSENT:** None.

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:** None.

**CORRECTION & APPROVAL OF MINUTES:**

Motion by CM Brown, second by CM McIvor, to accept the Regular Meeting Minutes of November 10, 2008 as presented. Motion carried.

**PAY BILLS:**

Motion by CM Lee, second by CM Brown, to pay the bills in the following funds: General - \$11,665.63, Payroll-\$12,758.38, Major Street - \$700.00, Local Street - \$296.17, Sanitary Sewer - \$5,939.22, Water Fund - \$1,904.91, Equipment - \$2,269.97. Motion carried.

**PERSONAL APPEARANCES:** None scheduled.

**PUBLIC QUESTIONS & COMMENTS:**

County Commissioner William Walters updated the City Council on Sanilac County Board of Commissioner business.

**DPW REPORT:**

Written report reviewed. No questions or comments.

**UNFINISHED BUSINESS:** None.

**PETITIONS & COMMUNICATIONS:**

1. 7115 Maple Valley Road – MAC is requesting to build a 40' X 56' pole barn for equipment storage just east of their existing office building. Reviewed by the Planning Commission at a Special Meeting on November 21<sup>st</sup>.

Motion by CM Brown, second by CM Lents, to accept the pre-application building permit for MAC to construct a 40' x 56' pole barn for equipment storage just east of their existing building. Motion carried.

**PUBLIC HEARING:** None scheduled.

**ORDINANCES:** None scheduled.

**RESOLUTIONS:** Resolution 08-12: RESOLUTION OF THE CITY OF BROWN CITY TO AMEND THE CITY'S 2008-2009 BUDGET TO BETTER REFLECT REVENUES AND EXPENDITURES.

Motion by CM Lee, second by CM Miller, to adopt Resolution 08-12, *A Resolution Of The City Of Brown City To Amend The City's 2008-2009 Budget To Better Reflect Revenues And Expenditures*.  
ROLL CALL VOTE: Jacobson-yes, Miller-yes, Mclvor-yes, Lents-yes, Lee-yes, Brown-yes. Motion Carried.

**MANAGER'S REPORT:**

1. **Phase III Sewer Rehabilitation Project:** Michigan Pipe began the Phase III Sewer Rehabilitation Project on November 18th. The first step in the process is a cleaning of the lines south of Main Street. This will be followed by a TV inspection and grouting of any leaks found. The process should be completed by mid-December.
2. **Mapleview Estates Water Meter:** The City contacted Ron Bretz Excavating of Lapeer for the proposed meter pit. Work is required to be completed prior to January 1<sup>st</sup>.
3. **Maple Valley Road Lift Station:** The first motor was removed, overhauled and replaced. The second motor was removed and is currently at the Hydro-Dynamics facility in Waterford for repair. The project should be complete in about another week or so. The cost for repair and overhaul of the second motor is estimated at \$5,458.00.
4. **Varsity Volleyball Team:** The Volleyball Team won their first league title. Proclamations are being prepared. A letter was sent to Coach Sidebottom inviting the coach, team and manager to the December 8<sup>th</sup> City Council meeting for the presentation.
5. **Sanilac County Road Commission:** The Sanilac County Road Commission will host a public input meeting concerning Sanilac County Projects under the Federal Transportation Act (TEA 21) at 10:00 A.M., Tuesday, December 9, 2008, in the board room at the Road Commission Office located at 35 North Flynn Street, Sandusky, Michigan. The Meeting will result in designating a priority list for projects to be funded with federal and state monies on the county level in Task Force 7-A. As the local government representative, I plan to attend this meeting. Are any of the members of the City Council interesting in also attending? CM Brown will attend.
6. **Water Treatment Facility / Well #4:** The DEQ called to emphasize that the arsenic test on Well #4 showed 6 PPB. They wanted to make sure that we were prepared to have the new absorption material ready to replace the current material when required. The DPW Foreman is checking cost and availability. Funds for this were already placed in the budget.
7. **Eagle Project:** The Park Board unanimously approved the proposed Eagle Project for Jonathan Marks. They also agreed to pay for the purchase of one of the benches if he gets funding for the rest. A letter was sent to him approving the project.
8. **Cancelled Meetings:** The Planning Commission, Park Board of Directors and Festival Commission each voted to cancel their respective meetings for the month of December. The next regularly scheduled meeting of the Planning Commission meeting is scheduled for February 5<sup>th</sup>. The next Park Board meeting is January 8<sup>th</sup>; the Festival Commission will next meet at 6:30 PM on January 13<sup>th</sup>.

**9. Thanksgiving:** City Hall will be closed on Thursday, November 27<sup>th</sup> and Friday, November 28<sup>th</sup> for Thanksgiving.

**10. Christmas/New Year's:** The day following Christmas and New Year's Day this year falls on a Friday. Does the City Council wish to authorize the closing of City Hall on these two days in addition the Christmas and New Year's Days? **REQUIRES MOTION.**

Motion by CM Lee, second by CM Jacobson, to close City Hall on 12-26-08 and 1-2-09. Motion carried.

**11. Annual Fireman's Dinner:** Dinner will be held at 6:00 p.m. on 12-6-08. All City officials and their families are invited to attend. Please confirm your attendance with City Manager in the next few days.

**ATTORNEY'S REPORT:** None.

**TREASURER'S REPORT:**

City Treasurer updated the City Council and stated that Winter Taxes will be mailed on 11-26-08.

**COMMITTEE REPORTS:**

1. Police (Miller) – none.
2. Water and Sewer (Lents) – none.
3. Tax and Finance (Lee) – none.
4. Streets and Sidewalks (Jacobson) – none.
5. Building and Grounds (Brown) – none.
6. Personnel (McIvor) – none.

**GENERAL CONCERNS OF THE COUNCIL:** None.

**MAYOR'S REPORT:** None.

**PUBLIC QUESTIONS & COMMENTS:** None.

Motion by CM Lee, second by CM Miller, to adjourn at 7:17 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel  
City Clerk