

**BROWN CITY COUNCIL PROCEEDINGS
MARCH 10, 2008**

Meeting called to order at 7:00 p.m. by Mayor Laura Carpenter.

Pledge of Allegiance led by Mayor Carpenter.

PRESENT: Mayor Laura Carpenter, Councilmembers: Pat Jacobson, Julie Miller, Ross McIvor, Mike Lents, Christine Lee. City Manager Clint Holmes, City Attorney John Coury, City Clerk Kelly Pavel.

ABSENT: Council member Ken Brown.

ADDITIONS, CORRECTIONS & DELETIONS TO AGENDA: None.

CORRECTION AND APPROVAL OF MINUTES:

Motion by CM Miller, second by CM Jacobson, to accept the Regular Meeting Minutes of 2-25-08 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Miller, to pay the bills in the following funds: General - \$9,023.10, Payroll - \$12,359.19, Major Street - \$227.10, Local Street - \$227.09, Sanitary Sewer - \$879.69, Water- \$1,091.97, Equipment - \$308.41. Motion carried.

Motion by CM Lee, second by CM Miller, to pay Water Treatment Facility bills in the amount of \$5,535.00. Motion carried.

Motion by CM Lee, second by CM Miller, to pay ABC Water Testing in that amount of \$125.00. Motion carried.

PUBLIC QUESTIONS AND COMMENTS: None.

PERSONAL APPEARANCES:

Bob Armstrong, representing WMIC presented information regarding the Annual Blue Water Guide and radio spots for the Brown City Festival.

Motion by CM Lents, second by CM Jacobson, to participate in the Blue Water Guide and radio spots with WMIC at the rate of \$824.00. Motion carried.

POLICE REPORT: Written report reviewed. No questions or comments.

UNFINISHED BUSINESS:

1. School Flooding Issue: Knife valve has been ordered and arrived, procedure has been discussed with school superintendent. Work to be completed during school spring break, the first week of April.
2. 7030 Welles Street Basement Flooding: No leaks were found with leak detector. Camera work will be completed.
3. Burger Building: Closing will take place March 11, 2008 in Sandusky at 2:00 p.m.
4. Motorcycle Club Park Use: No update. City Manager noted that the next Park Board meeting is this Thursday and would be a good opportunity to discuss this request.

PETITIONS AND COMMUNICATIONS: None scheduled.

PUBLIC HEARING: None scheduled.

ORDINANCES: None scheduled.

RESOLUTIONS:

1. **Resolution 08-04:** **A RESOLUTION TO FORMALLY RECOGNIZE THE OUTSTANDING COMMITMENT GIRL SCOUTS HAVE MADE TO AMERICA'S GIRLS AND PROUDLY PROCLAIM MARCH 9-15, 2008 AS GIRL SCOUT WEEK.**

Motion by CM Lee, second by CM Miller, to adopt Resolution 08-04, *A Resolution To Formally Recognize The Outstanding Commitment Girl Scouts Have Made To America's Girls And Proudly Proclaim March 9-15, 2008 As Girl Scout Week*. ROLL CALL VOTE: Jacobson,-yes, Miller-yes, McIvor-yes, Lents-yes, Lee-yes, Brown-absent. Motion carried.

MANAGER'S REPORT:

1. **Union Negotiations:** The City has scheduled a negotiating session for Thursday, March 13th at 2:00 PM to discuss a three-year contract renewal. Members of the Personnel Committee are asked to participate.

Personnel Committee Meeting scheduled for 3-13-08 at 1:30 p.m.

2. **DEQ Administrative Consent Order (ACO):** The City's request to terminate the ACO with DEQ for arsenic abatement was approved. The City received a letter on March 6th granting our request and stating the City was "in accordance with the requirements of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, and administrative rules."

3. **2008-2009 Brown City Budget:** The City Council needs to schedule a Public Hearing for 7:15 PM on Monday, March 24th for the purpose of gathering public comments on the proposed Brown City Fiscal Year 2008-2009 Budget. **REQUIRES MOTION.**

Motion by CM Lee, second by CM Jacobson, to schedule a Public Hearing regarding the 2008-2009 Brown City Budget on March 24, 2008 at 7:15 p.m. Motion carried.

4. **Exchange State Bank:** The bank has paid their invoice for \$7,414. This includes reimbursement of the City's engineering expenses, Public Hearing Fees and Water/Sewer connection fees.
5. **Risk Management:** The City's insurance company met with staff to conduct an evaluation of the City's policies and procedures for public safety, and other City services and responsibilities. This 3.5 hour meeting determined that overall, the City's is going things correctly. A couple of policy changes were recommended, primarily those that didn't exist at the time of the last inspection such as for Tasers. They will provide a letter detailing their findings and provide sample copies of those polices they think the City needs. Overall, the visit was most helpful.
6. **40/30 Waiver Approval:** The United States Environmental Protection Agency approved the City's request for a waiver on February 21st. The EPA had issued a new drinking water regulation, the Stage 2 Disinfectants and Disinfection Byproducts Rule (Stage 2 DBPR), which requires monitoring for Total Trihalomethanes (TTHM) and Haloacetic Acids (HAA5). Requirements include testing the water at each well every two months at a cost of \$600 per test (\$7,200). Since the City has kept and maintained appropriate testing records, and our TTHM and HAA5 levels are less than half maximum limit (MCL), we qualified for this waiver.
7. **Road Salt:** The Morton Salt Company was suppose to deliver 50 tons of road salt to Sanilac County but instead delivered it to us. We now have a good supply of road salt in case it is needed in the next month or two.
8. **City Hall Computers:** The bookkeeping computer was purchased in 1998 and the Admin computer was purchased in 2000. Both are starting to exhibit problems. Recommend replacing both computers. Also, the City Manager's computer is increasingly underpowered. Recommend replace the City Manager's computer and use the current one to replace the one at DPW. **REQUIRES MOTION.**

Motion by CM Jacobson, second by CM Lents, to purchase two new computer systems from Radio Shack in Brown City at the total price of \$2,342.00 for City Hall. Motion carried.

ATTORNEY'S REPORT:

City Attorney commented that the termination of an Administrative Consent Order from the DEQ was very successful and usually a difficult task to complete.

TREASURER'S REPORT:

All tax paper work has been turned in to the County.

COMMITTEE REPORT'S:

1. Police-none.
2. Water and Sewer – none.

3. Tax and Finance – none.
4. Streets and Sidewalks – none.
5. Buildings and Grounds – none.
6. Personnel – none.

GENERAL CONCERNS OF THE COUNCIL: None.

MAYOR’S REPORT:

Proclamations honoring various athletes were signed and will be formally presented at a later meeting.

The City Manager’s Semi-Annual Evaluation was tallied with an approval rating of 87%.

PUBLIC QUESTIONS AND COMMENTS: None

1. Jack Bell of 4297 Main Street raised concerns with Councilmember Ross McIvor concerning the status of the bowling alley property and repair of the surrounding fence. CM Ross stated that the lawyers are still negotiating the insurance payout issue, but that he hoped it would be resolved soon. He also stated that he would get the fence repaired as soon as he was able to do so.

Motion by CM Miller, second by CM Lee, to adjourn at 7:25 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk