

**BROWN CITY COUNCIL PROCEEDINGS
FEBRUARY 11, 2008**

Meeting called to order at 7:00 p.m. by Mayor Laura Carpenter.

Pledge of Allegiance led by Mayor Carpenter.

PRESENT: Mayor Laura Carpenter, Council members: Pat Jacobson, Julie Miller, Ross McIvor, Mike Lents, Christine Lee, and Ken Brown. City Attorney Gregory Stremers, City Clerk Kelly Pavel.

ABSENT: City Manager Clint Holmes.

CORRECTION & APPROVAL OF MINUTES:

Motion by CM Miller, second by CM Brown, to accept the 1-28-08 Regular Meeting Minutes as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Brown, to pay the bills in the following funds: General - \$12,068.98, Payroll - \$11,433.60, Major Street - \$869.17, Local Street - \$869.18, Sanitary Sewer - \$1,500.00, Water - \$4,433.03, Arsenic Abatement - \$1,500.00, Equipment - \$1,3773.73. Motion carried.

Motion by CM Lee, second by CM Brown, to pay Water Treatment Facility Bills in the amount of \$675.00. Motion carried.

PUBLIC QUESTIONS AND COMMENTS: None.

PERSONAL APPEARANCES: None scheduled.

POLICE REPORT:

Written report reviewed. No questions or comments.

UNFINISHED BUSINESS: None pending.

PETITIONS & COMMUNICATIONS:

Motion by CM Brown, second by CM Lee, to accept the pre-application building permit for 4264 Main Street for an emergency roof repair. Motion carried.

Motion by CM Brown, second by CM McIvor, to accept the pre-application building permit for 4209 Main Street for interior remodeling and renovations. Motion carried.

PUBLIC HEARING: None scheduled.

ORDINANCES: None scheduled.

RESOLUTIONS:

Motion by CM Lee, second by CM Miller, to adopt Resolution 08-02: *A Resolution Allowing The Board Of Review To Act Upon Written Requests From Taxpayers.* ROLL CALL VOTE: Jacobson-yes, Miller-yes, McIvor-yes, Lents-yes, Lee-yes, Brown-yes. Motion carried.

MANAGER'S REPORT:

1. **DPW Laborer:** The City received 39 applications for DPW Laborer. They were reviewed by me and the DPW Foreman. Rejection letters were mailed to 27 individuals. Interviews for the twelve people selected will take place as soon as I return to the City.
2. **Sanilac County Tourism Council:** The SCTC has begun work on the 2008 Sanilac County Visitor's Guide. Their representative asked if the City wants to place an advertisement in this publication. Costs for ads range from \$295 for an 1/8th page to \$1,395 for the back cover. Costs are based on the City providing a publication ready ad. Does the City Council wish to participate in this year's Visitor's Guide? Council consensus to not participate at this time.
3. **City Budget 2008-2009 Brown:** The City Budget must be in place and approved by April 1st. Financial records for January, and estimated revenues and expenses for remainder of the Fiscal Year, should be completed by February 14th. A Council working session or Finance Committee meeting can be set up for anytime after the 19th, or scheduled at the next City Council meeting.
4. **City Property:** A resident has indicated an interest in purchasing the triangular piece of property east of the DPW garage and storage area and south of the railroad right-of-way. Is the City Council interested in opening negotiations for the sale of this property? Council consensus to opening negotiations.
5. **City Manager:** I had to fly Arizona due to a family emergency. I will be back in the office on Wednesday, February 13th. I will be available by cell phone during that time. I apologize for not being able to attend the February 11th City Council meeting.

ATTORNEY'S REPORT: None.

TREASURER'S REPORT: None.

COMMITTEE REPORTS:

1. Police- none.
2. Water & Sewer- none.
3. Tax & Finance- none.
4. Streets & Sidewalks- none.
5. Buildings & Grounds- none.
6. Personnel – none.

GENERAL CONCERNS OF THE COUNCIL:

CM Lents reminds council that the flooding issue at the school needs to remain a top priority. Council consensus to add this topic to the Unfinished Business portion of the agenda.

MAYOR’S REPORT:

Phil Bartle stated that salt is low and salting of M90 will be taking priority. CM Miller suggests that the City look into getting sand to assist with the lack of salt.

PUBLIC QUESTIONS AND COMMENTS:

Motion by CM Miller, second by CM Lee, to adjourn at 7:12 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk