

**BROWN CITY COUNCIL PROCEEDINGS
JANUARY 14, 2008**

Meeting called to order at 7:00 p.m. by Mayor Laura Carpenter.

Pledge of Allegiance led by Mayor Carpenter.

PRESENT: Mayor Laura Carpenter, Council members: Pat Jacobson, Julie Miller, Ross McIvor, Mike Lents, Christine Lee, and Ken Brown. City Attorney John Coury, City Manager Clint Holmes, City Clerk Kelly Pavel.

ABSENT: None.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.

CORRECTION AND APPROVAL OF MINUTES:

Motion by CM Brown, second by CM McIvor, to accept the Regular Meeting Minutes of 12-17-07 as presented. Motion carried.

PAY BILLS:

Motion by CM Lee, second by CM Brown, to pay the bills in the following funds: General - \$18,156.45, Payroll - \$23,807.93, Major Street - \$939.84, Local Street - \$939.84, Sanitary Sewer - \$5,250.00, Water - \$12,921.31, Arsenic Abatement - \$3,699.03, Equipment - \$3,206.61. Motion carried.

Motion by CM Lee, second by CM Brown, to pay Water Treatment Facility Bills in the amount of \$18,967.50. Motion carried.

City Manager explained Landscape Restoration process of the Veteran's Park, which was completed by Jack Bell. Ownership of this property is 50/50 between the City and the Veterans. Total restoration costs equal \$203.06, the City is paying Mr. Bell and will be reimbursed for half of this amount from the Veterans.

Motion by CM Miller, second by CM Brown, to pay Jack Bell for his services at the Veteran's Park in the amount of \$203.06. Motion carried.

PUBLIC QUESTIONS AND COMMENTS: None.

PERSONAL APPEARANCES: None scheduled.

POLICE REPORT:

Written report reviewed. No questions or comments.

UNFINISHED BUSINESS:

1. Water Treatment Facility – The arsenic abatement program must be fully operational by 2-1-08. Please see Manager’s Report.

PETITIONS AND COMMUNICATIONS: None.

PUBLIC HEARING: None scheduled.

ORDINANCES:

1. DRAFT SECTION 113: Peddlers and Solicitors.

City Manager discussed this DRAFT ordinance. Document has been reviewed by the City Attorney and Chief of Police with recommended changes incorporated.

Introduction of Ordinance 113: Peddlers and Solicitors by CM Miller.

Motion by CM Miller, second by CM McIvor, to schedule a Public Hearing regarding Ordinance 113: Peddlers and Solicitors, for 1-28-08 at 7:15 p.m. Motion carried.

2. DRAFT SECTION 17.800: Sale of Real Property.

City Manager discussed the possible sale of the Burger Building, stating that three (3) parties showed interest in this property and an offer was made by one party. This offer was available for Council review at this time. It was also noted that the Library Board was approached regarding their interest level in this building, and they have no interest in occupying or purchasing the Burger Building.

Motion by CM Brown, second by CM McIvor, *to approve Section 17.800 and* [corrected January 28, 2008] to accept the purchase offer for the Old Burger Building *as is* [corrected January 28, 2008] in the amount of \$43,000. ROLL CALL VOTE: Jacobson – yes, Miller-no, McIvor-yes, Lents-yes, Lee-yes, Brown-yes. Motion carried.

RESOLUTIONS: None.

MANAGER’S REPORT:

1. **Water Treatment Facility:** The filtration portion and building are complete. The Sanilac County plumbing and electrical inspectors have signed off on the building and installed equipment. Chemical and biological testing is complete and the system is fully in compliance with DEQ and EPA requirements. Since the system blends treated and untreated water, there is a small amount of arsenic left in the water, but the level is well below the limit. By blending water, the life expectancy of the filtration media should be significantly extended. The SCADA contractor, CIRRUS, has the system working. The plant is fully operational. I will send the paperwork to DEQ closing out the

Administrative Consent Order before the end of the month. Expect to be able to remove the Water Treatment Facility from Unfinished Business at the next meeting.

2. **DPW Laborer:** To date, the City has received 27 applications for DPW Laborer. Applications are due January 21st and Phil and I will do interviews later that week. Starting wage is \$11.00 per hour (per Union contract) with benefits.
3. **Renaissance Zone:** There has been no update from SEA Director Dale Benish concerning setting up a meeting with the owners of the company interested in building a new factory in the City's Renaissance Zone. The company is looking at Marlette and Brown City as well as two locations in St. Clair County.
4. **SEA Strategic Plan:** The strategic planning process will begin next month with interviews with elected and appointed officials. Please let me know if you would be interested in participating in this process.
5. **Primary Election:** The Presidential Primary Election is Tuesday, January 15th in the City Library. Polls are open from 7 AM to 8 PM. A copy of both the Democratic and Republican ballots are available for review on the City's web site.
6. **Water and Sewer Committee Meeting:** Superintendent Jerry Steigerwald requested a meeting with the Water and Sewer Committee to discuss potential sewer backups at the high school. He has provided a copy of the plans detailing the sewage system for the schools. His best day for a meeting is Tuesday. Since the election is January 15th, recommend January 22nd sometime after the Cemetery Board meeting at 9:00 AM. I would also like to discuss emergency power options for Well #3.

Water & Sewer Committee Meeting scheduled for 1-22-08 at 2:00 p.m.

7. **City Manager Schedule:** I will be attending the Michigan Local Government Managers Association (MLGMA) conference in Mt Pleasant between January 29th and February 1st.
8. **Snow Removal:** City Hall has received a number of compliments concerning the outstanding job the DPW is doing with snow removal. Additionally, snow melt last weekend did not create a flooding problem and there was a significant decrease in the amount of water pumped through the lift station relative to last year, indicating that the repairs to the sanitary sewer system last summer is having a significant positive effect.

ATTORNEY'S REPORT: None.

TREASURER'S REPORT:

Motion by CM Jacobson, second by CM Brown, to enter into the 2008 agreement with Sanilac County for the Data Base Management/Printing Services and for the Mayor to sign this agreement. Motion carried.

COMMITTEE REPORTS:

1. Police – None.
2. Water and Sewer – None.
3. Tax and Finance – None.
4. Streets and Sidewalks – None.
5. Buildings and Grounds – None.
6. Personnel – None.

GENERAL CONCERNS OF THE COUNCIL:

CM Lee inquired about the review of Union contracts. City Manager intends to have data available for review in February.

City Manager provided recent data regarding water issues behind City Hall, further testing is being completed.

City Clerk Pavel inquired about progress on the Exchange State Bank project. City Manager stated that a plumbing inspection has recently been completed and all seems to be on schedule.

CM Jacobson stated that a street light is down on Maple Valley Road near Maple Valley Estates. Chief Smith has already addressed this issue.

MAYOR'S REPORT:

1. Mayor Carpenter requested that Council priorities worksheets be turned in.
2. Planning Commission Appointments

Motion by CM Brown, second by CM Lee, to appoint Keith Redlin and Ron Rhodes to fill vacancies on the Planning Commission. Motion carried.

3. Mayor Exchange Day – Council consensus to participate in Mayor Exchange Day. Council consensus to participate with a community within 40 miles.
4. Group photos taken.

PUBLIC QUESTIONS AND COMMENTS: None.

Motion by CM Lee, second by CM McIvor, to adjourn at 7:24 p.m. Motion carried.

Respectfully submitted,

Kelly Pavel
City Clerk